

# A G E N D A

## AUDIT AND GOVERNANCE COMMITTEE

Wednesday 23 May 2018 at 11.15 am  
Council Chamber, Town Hall, Tunbridge Wells, Kent TN1 1RS

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<b>Borough Council Representatives:</b>	(To be confirmed at the Annual Meeting of the Council on 23 May)
<b>Independent Members:</b>	Mrs Hough (standing down on 10 June 2018), Mr Quigley and Mr Shiels
<b>Parish/Town Council Representatives:</b>	Councillors Coleman and Henshaw
<b>Quorum:</b>	3 Members, to include at least one independent member

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- 1 Apologies for Absence**  
Apologies for absence as reported at the meeting.
  - 2 Declarations of Interest**  
To receive any declarations of interest by members in items on the agenda.  
  
For any advice on declarations of interest, please contact the Monitoring Officer.
  - 3 Appointments to the Constitution Review Working Party** (Pages 3 - 8)
  - 4 Date of Next Meeting - Tuesday 17 July at 6.30pm**
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### Notes on Procedure

- (1) A list of background papers appears at the end of each report, where appropriate, pursuant to the Local Government Act 1972, section 100D(i).
- (2) Items marked \* will be the subject of recommendations by the Committee to Full Council.
- (3) Members seeking factual information about agenda items are requested to contact the appropriate Service Manager prior to the meeting.
- (4) Members of the public and other stakeholders are required to register with the Democratic Services Officer if they wish to speak on an agenda item at a meeting. Places are limited to a maximum of four speakers per item. The deadline for registering to speak is 4.00 pm the last working day before the meeting. Each speaker will be given a maximum of 3 minutes to address the Committee.
- (5) Please note that this meeting may be recorded or filmed by the Council for administrative purposes. Any other third party may also record or film meetings, unless exempt or confidential information is being considered, but are requested as a courtesy to others to give notice of this to the Democratic Services Officer before the meeting. The Council is not liable for any third party recordings.

Further details are available on the website ([www.tunbridgewells.gov.uk](http://www.tunbridgewells.gov.uk)) or from Democratic Services.

- ◇ **If you require this information in another format, please contact us on 01892 526121**
- ◇ **Accessibility into and within the Town Hall - In response to the requirements of the Disability Discrimination Act 1995, the Council has provided the following features to overcome physical barriers to access.**  
There is a wheelchair accessible lift by the main staircase, giving access to the first floor where the committee rooms are situated. There are a few steps leading to the Council Chamber itself but there is a platform chairlift in the foyer.
- ◇ **Hearing Loop System - The Council Chamber and all the Committee Rooms have been equipped with hearing induction loop systems. The Council Chamber also has a fully equipped audio-visual system.**