

AGENDA

FINANCE AND GOVERNANCE CABINET ADVISORY BOARD

Tuesday 1 March 2022 at 6.30 pm
Committee Room A, Town Hall, Royal Tunbridge Wells, TN1 1RS

Members: Councillor Dawlings (Chairman), Councillors Scott (Vice-Chairman), Holden, Simmons, Chapelard, Hickey, Everitt, Goodship, Hall, Knight and Atkins

Quorum: 3 Members

- 1 Apologies** (Pages 5 - 6)
To receive any apologies for absence.
- 2 Declarations of Interests** (Pages 7 - 8)
To receive any declarations of interest by members in items on the agenda. For any advice on declarations of interest, please contact the Monitoring Officer before the meeting.
- 3 Notification of Persons Wishing to Speak** (Pages 9 - 10)
To note any visiting Members and members of the public wishing to speak, of which due notice has been given in accordance with Council Meeting Procedure Rule 18 and 19 and which items they wish to speak on.
- 4 Minutes of the meeting dated 25 January 2022** (Pages 11 - 18)
To approve the minutes of a previous meeting as a correct record. The only issue relating to the minutes that can be discussed is their accuracy.
- 5 Forward Plan as at 14 February 2022** (Pages 19 - 32)
To note forthcoming items as set out in the Forward Plan
- 6 Town Hall - Appointment of Co-working Tenderer** (Pages 33 - 62)
To consider and provide a recommendation to Cabinet on the proposals set out in the attached report.
- 7 Performance Summary Quarter 3** (Pages 63 - 114)
To consider and provide a recommendation to Cabinet on the proposals set out in the attached report.

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| 8 | Capital Management Report Quarter 3
To consider and provide a recommendation to Cabinet on the proposals set out in the attached report. | (Pages 115 - 178) |
| 9 | Revenue Management Report Quarter 3
To consider and provide a recommendation to Cabinet on the proposals set out in the attached report. | (Pages 179 - 208) |
| 10 | Treasury and Prudential Indicator Management Report Quarter 3
To consider and provide a recommendation to Cabinet on the proposals set out in the attached report. | (Pages 209 - 228) |
| 11 | Urgent Business
To consider any other items which the Chairman decides are urgent, for the reasons to be stated, in accordance with Section 100B(4) of the Local Government Act 1972. | (Pages 229 - 230) |
| 12 | Date of the Next Meeting
To note that the date of the next scheduled meeting is Tuesday 29 March 2022, at 6.30pm. | (Pages 231 - 232) |

Exempt Items

EXEMPT ITEM(S)

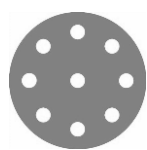
It is proposed that, pursuant to section 100A(4) of the Local Government Act 1972 and the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following item(s) of business on the grounds that it/they may involve the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Act, by virtue of the particular paragraph(s) shown on the agenda and on the attached report(s).

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| 13 | Exempt Appendices to Town Hall - Appointment of Co-working Tenderer (Item 6)
Exempt from disclosure by virtue of paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended): Information relating to the financial or business affairs of any particular person including the authority holding that information. | (Pages 233 - 264) |
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Democratic Services Team

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Options that the Cabinet Advisory Board Can Consider

The Cabinet Advisory Board is asked to consider each report and in each case come to a consensus and advise the Cabinet which one of the three options identified below it supports:

1) The Cabinet Advisory Board supports the recommendation(s) in the report.

or

2) The Cabinet Advisory Board supports the recommendation(s) subject to the issues it has identified being taken into account by the Cabinet (any issues identified should be stated and recorded).

or

3) The Cabinet Advisory Board does not support the recommendation(s) on at least one of the following grounds

3.1 Inadequate consultation with stakeholders; and/or

3.2 Inadequate evidence on which to base the decision; and/or

3.3 Insufficient consideration of legal and financial information; and/or

3.4 Another reason, as decided by the meeting of the Cabinet Advisory Board.

In each case the final Cabinet report will be amended to outline the option selected by the Cabinet Advisory Board and explain why this option was selected.

Attending Meetings

Meetings are held in the town hall and are webcast live online.

Any member of the public may attend to watch/listen in person or online live via our website on the relevant committee's meeting page. A recording of the meeting will also be available shortly after the end of the meeting.

All meetings and agenda are open to the public except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Speaking at Meetings

Members of the public are encouraged to participate and may speak to the Council directly on any item on the agenda for up to 3 minutes. Members of the public (and any members of the Council who are not members of the committee) will need to register with Democratic Services in advance. Please see the agenda item titled **Notification of Persons Registered to Speak** for more details.

Coming to the Town Hall

All visitors attending a public meeting at the Town Hall should report to Reception via the side entrance in Monson Way no earlier than 15 minutes before the start of the meeting.

Seating will be allocated on a first-come-first-serve basis. The Council may alter the number and location of available seats if necessary on safety or public health grounds.

The public proceedings of this meeting will be recorded and made available for playback on the Tunbridge Wells Borough Council website. Any other third party may also record or film meetings, unless exempt or confidential information is being considered, but are requested as a courtesy to others to give notice of this to the Clerk before the meeting. The Council is not liable for any third party recordings.

Further details are available on the website www.tunbridgewells.gov.uk/meetings or from Democratic Services.

If you require this information in another format,
please contact us, call 01892 526121 or email
committee@tunbridgewells.gov.uk