



A G E N D A

OVERVIEW AND SCRUTINY COMMITTEE

Monday 22 November 2021 at 6.30 pm
Council Chamber, Town Hall, Royal Tunbridge Wells, TN1 1RS

Members: Councillor Thomson (Chairman), Councillors Bland, Chapelard, Everitt, Goodship, Hayward, Hickey, Hills (Vice-Chairman), Holden, Morton, Ms Palmer and Pound

Quorum: 3 Members

- 1 Apologies for Absence** (Pages 5 - 6)
Apologies for absence as reported at the meeting.
- 2 Declarations of Interest** (Pages 7 - 8)
To receive any declarations of interest by Members in items on the agenda in accordance with the Members' Code of Conduct. For any advice on declarations of interest, please contact the Monitoring Officer before the meeting.
- 3 Declarations of a Party Whip** (Pages 9 - 10)
To receive any declarations by members of instruction given by or on behalf of a political group as to how that member should speak or vote on any items on the agenda. For any advice on declarations of a party whip, please contact the Monitoring Officer before the meeting.
- 4 Notification of Persons Registered to Speak** (Pages 11 - 12)
To note any Visiting Members or members of the public wishing to speak, of which due notice has been given in accordance with Council Procedure Rule 18 or 19, and which item(s) they wish to speak on.
- 5 Minutes of the meeting dated 10 August 2021** (To Follow)
To approve the minutes of a previous meeting as a correct record. The only issue relating to the minutes that can be discussed is their accuracy.
- 6 Minutes of the meeting dated 27 September 2021** (To Follow)
To approve the minutes of a previous meeting as a correct record. The only issue relating to the minutes that can be discussed is their accuracy.

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| 7 | Items Called-In
To consider any items 'Called-In' under Overview and Scrutiny Procedure Rule 13, details of which will have been circulated to Members under separate cover. | (Pages 13 - 14) |
| 8 | Gatwick Expansion
To receive a verbal presentation from the Tunbridge Wells Anti-Aircraft Noise Group on proposals by Gatwick Airport for expansion and to consider any further actions. | (Pages 15 - 16) |
| 9 | Budget Setting 2022
To receive a verbal presentation on the process of setting the council's budget each year and to consider any further actions. | (Pages 17 - 18) |
| 10 | Planning Enforcement
To receive a verbal presentation on the council's Planning Enforcement service and to consider any further actions. | (Pages 19 - 20) |
| 11 | Committee Statement of Principles
To consider and agree a statement of principles to guide future work of the committee. | (To Follow) |
| 12 | Work Programme
To consider the Committee's future work programme. | (Pages 21 - 22) |
| 13 | Urgent Business
To consider any other items which the Chairman decides are urgent, for the reasons to be stated, in accordance with Section 100B(4) of the Local Government Act 1972. | (Pages 23 - 24) |
| 14 | Date of the Next Meeting
To note that the next scheduled meeting is Monday 17 January 2022. | (Pages 25 - 26) |

Democratic Services Team

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Tunbridge Wells Borough Council
Town Hall
ROYAL TUNBRIDGE WELLS
Kent TN1 1RS

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Attending Meetings

Meetings are held in the town hall and are webcast live online.

Any member of the public may attend to watch/listen in person or online live via our website on the relevant committee's meeting page. A recording of the meeting will also be available shortly after the end of the meeting.

All meetings and agenda are open to the public except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Speaking at Meetings

Members of the public are encouraged to participate and may speak to the Council directly on any item on the agenda for up to 3 minutes. Members of the public (and any members of the Council who are not members of the committee) will need to register with Democratic Services in advance. Please see the agenda item titled **Notification of Persons Registered to Speak** for more details.

Coming to the Town Hall

All visitors attending a public meeting at the Town Hall should report to Reception via the side entrance in Monson Way no earlier than 15 minutes before the start of the meeting.

Seating will be allocated on a first-come-first-serve basis. The Council may alter the number and location of available seats if necessary on safety or public health grounds.

The public proceedings of this meeting will be recorded and made available for playback on the Tunbridge Wells Borough Council website. Any other third party may also record or film meetings, unless exempt or confidential information is being considered, but are requested as a courtesy to others to give notice of this to the Clerk before the meeting. The Council is not liable for any third party recordings.

Further details are available on the website www.tunbridgewells.gov.uk/meetings or from Democratic Services.

If you require this information in another format please contact us, call 01892 526121 or email committee@tunbridgewells.gov.uk

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Apologies for Absence

For Overview and Scrutiny Committee on 22 November 2021

Procedural Item

To receive any apologies for absence.

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Declarations of Interest

For Overview and Scrutiny Committee on 22 November 2021

Procedural Item

To receive any declarations of interest by members in items on the agenda in accordance with the Members' Code of Conduct. For any advice on declarations of interest, please contact the Monitoring Office before the meeting.

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Declarations of a Party Whip

For Overview and Scrutiny Committee on 22 November 2021

Procedural Item

To receive any declarations by members of instruction given by or on behalf of a political group as to how that members should speak or vote on any items on the agenda. For any advice on declarations of interest, please contact the Monitoring Office before the meeting.

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Notification of Persons Registered to Speak

For Overview and Scrutiny Committee on 22 November 2021

Procedural Item

To note any Visiting Members or members of the public wishing to speak, of which due notice has been given in accordance with Council Procedure Rule 18 or 19, and which item(s) they wish to speak on.

Information for members of the public wishing to speak

Members of the public are encouraged to participate and those wishing to comment on an agenda item will need to register with Democratic Services in advance. Registration opens when the agenda is published and closes at 4pm on the last working day before the meeting.

There may be up to 4 speakers per agenda item and speakers have up to 3 minutes each.

Places are allocated on a first come first serve basis except that if there are several speakers from the same group they may be asked to nominate someone to represent their collective view.

Once registered, speakers will need to attend the meeting in person. Comments should be in the form of a statement giving your opinion on the matter. Members of the committee may not answer questions or get into a debate with you.

Full details on speaking at meetings is available on our website at:

www.tunbridgewells.gov.uk/meetings

Registrations may be sent by email to committee@tunbridgewells.gov.uk during the registration period. The deadline for registering to speak at this meeting is: 4pm on Friday 19 November 2021.

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Items Called-In

For Overview and Scrutiny Committee on 22 November 2021

Procedural Item

To consider any items 'Called-In' under Overview and Scrutiny Procedure Rule 13, details of which will have been circulated to Members under separate cover.

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Gatwick Expansion

For Overview and Scrutiny Committee on 22 November 2021

Summary

To receive a verbal presentation from the Tunbridge Wells Anti-Aircraft Noise Group on proposals by Gatwick Airport for expansion and to consider any further actions.

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Budget Setting 2022

For Overview and Scrutiny Committee on 22 November 2021

Summary

To receive a verbal presentation on the process of setting the council's budget each year and to consider any further actions.

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Planning Enforcement

For Overview and Scrutiny Committee on 22 November 2021

Summary

To receive a verbal presentation on the council's Planning Enforcement service and to consider any further actions.

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Work Programme

For Overview and Scrutiny Committee on 22 November 2021

Scheduled items for future meetings

17 January 2022

(Agenda Publication: 7 January 2022)

- Procurement and Contract Management
-

4 April 2022

(Agenda Publication: 25 March 2022)

- Community Safety Partnership Plan 2022-23
-

Unscheduled topics

- Equality Policy Statement and Action Plan
- Housing Strategy
- Licensing of Colebrook Lakes
- Efficacy of the Cabinet Advisory Boards
- Transparency on spending S.106 money

Task and Finish Group

- Planning Enforcement

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Urgent Business

For Overview and Scrutiny Committee on 22 November 2021

Procedural Item

To consider any other items which the Chairman decides are urgent, for the reasons to be stated, in accordance with Section 100B(4) of the Local Government Act 1972.

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Date of the Next Meeting

For Overview and Scrutiny Committee on 22 November 2021

Procedural Item

To note that the next scheduled meeting is Monday 17 January 2022.

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