

# A G E N D A

## CABINET

**Thursday 22 September 2022 at 6.30 pm**  
**Council Chamber, Town Hall, Royal Tunbridge Wells, TN1 1RS**

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**Members:** Councillor Chapelard (Chair), Councillors Warne (Vice-Chair), Everitt, Fitzsimmons, Hayward, Pound and Rutland

**Quorum:** 3 Members (to include either the Leader or Deputy Leader)

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| <b>1</b> | <b>Announcements</b>   | (Page 5)       |
| <b>2</b> | <b>Apologies</b><br>To receive any apologies for absence.  | (Page 6)       |
| <b>3</b> | <b>Declarations of Interest</b><br>To receive any declarations of interest by Members in items on the agenda. For any advice on declarations of interest; please contact the Monitoring Officer before the meeting.                          | (Page 7)       |
| <b>4</b> | <b>Notification of Visiting Members wishing to speak</b><br>To note any members of the Council wishing to speak, of which due notice has been given in accordance with Cabinet Procedure Rule 28.4, and which item(s) they wish to speak on. | (Page 8)       |
| <b>5</b> | <b>Minutes of the meeting dated 20 July 2022</b><br>To approve the minutes of a previous meeting as a correct record. The only issue relating to the minutes that can be discussed is their accuracy.  | (Pages 9 - 15) |
| <b>6</b> | <b>Questions from Members of the Council</b><br>To receive any questions from members of the Council, of which due notice has been given in accordance with Cabinet Procedure Rule 28.3, to be submitted and answered.                       | (Page 16)      |
| <b>7</b> | <b>Questions from Members of the Public</b><br>To receive any questions from members of the public, of which due notice has been given in accordance with Cabinet Procedure Rule 28.5, to be submitted and answered.                         | (Page 17)      |

- 8 Consideration of the Forward Plan as at 23 August 2022** (Pages 18 - 35)  
To note any forthcoming items as set out in the Forward Plan.

Finance and Governance Portfolio

- 9 Budget Projection and Strategy 2023/24** (Pages 36 - 56)  
To consider and decide on the recommendations set out in the associated report.
- 10 Performance Summary Quarter 1** (Pages 57 - 106)  
To consider and decide on the recommendations as set out in the associated report.
- 11 Revenue Management Report Quarter 1** (Pages 107 - 125)  
To consider and decide on the recommendations as set out in the associated report.
- 12 Capital Management Report Quarter 1** (Pages 126 - 142)  
To consider and decide on the recommendations as set out in the associated report.
- 13 Treasury and Prudential Indicator Management Report Quarter 1** (Pages 143 - 156)  
To consider and decide on the recommendations as set out in the associated report.

Environment, Sustainability and Carbon Reduction

- 14 Annual Corporate Health and Safety Report** (Pages 157 - 170)  
To consider and decide on the recommendations as set out in the associated report.
- 15 Request to Consult on Draft Air Quality Action Plan for Hawkhurst** (Pages 171 - 192)  
To consider and decide on the recommendations as set out in the associated report.
- 16 Corporate Carbon Reduction Plan: Year 1 Progress and Year 2 Action Plan** (Pages 193 - 245)

Housing and Planning

- 17 Brenchley and Matfield Neighbourhood Development Plan** (Pages 246 - 429)  
To consider and decide on the recommendations as set out in the associated report.

Tunbridge Wells and Local Areas

- 18 Response to Car Parking Consultation** (Pages 430 - 457)  
To consider and decide on the recommendations as set out in the associated report.
- 19 Urgent Business** (Page 458)  
To consider any other items which the Chairman decides are urgent, for the reasons to be stated, in accordance with Section 100B(4) of the Local Government Act 1972.

**20 Date of Next Meeting**

(Page 459)

To note that the date of the next scheduled meeting is Thursday  
27 October 2022 at 6:30pm

**EXEMPT ITEM**

**EXEMPT ITEM(S)**

It is proposed that, pursuant to section 100A(4) of the Local Government Act 1972 and the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following item(s) of business on the grounds that it/they may involve the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Act, by virtue of the particular paragraph(s) shown on the agenda and on the attached report(s).

**21 Grant of Lease to Enable Funding**

(Pages 461 - 473)

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**Democratic Services Team**

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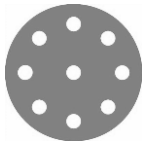
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## **Attending Meetings**

Meetings are held in the town hall and are webcast live online.

Any member of the public may attend to watch/listen in person or online live via our website on the relevant committee's meeting page. A recording of the meeting will also be available shortly after the end of the meeting.

All meetings and agenda are open to the public except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

## **Speaking at Meetings**

Members of the public are encouraged to participate and may speak to the Council directly on any item on the agenda for up to 3 minutes. Members of the public (and any members of the Council who are not members of the committee) will need to register with Democratic Services in advance. Please see the agenda item titled **Notification of Persons Registered to Speak** for more details.

## **Coming to the Town Hall**

All visitors attending a public meeting at the Town Hall should report to Reception via the side entrance in Monson Way no earlier than 15 minutes before the start of the meeting.

Seating will be allocated on a first-come-first-serve basis. The Council may alter the number and location of available seats if necessary on safety or public health grounds.

The public proceedings of this meeting will be recorded and made available for playback on the Tunbridge Wells Borough Council website. Any other third party may also record or film meetings, unless exempt or confidential information is being considered, but are requested as a courtesy to others to give notice of this to the Clerk before the meeting. The Council is not liable for any third party recordings.

Further details are available on the website [www.tunbridgewells.gov.uk/meetings](http://www.tunbridgewells.gov.uk/meetings) or from Democratic Services

If you require this information in another format please contact us, call 01892 526121 or email [committee@tunbridgewells.gov.uk](mailto:committee@tunbridgewells.gov.uk)