

A G E N D A

AUDIT AND GOVERNANCE COMMITTEE

Tuesday 14 March 2023 at 6.30 pm
Council Chamber, Town Hall, Royal Tunbridge Wells, TN1 1RS

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|---|---|
| Borough Council Representatives: | Councillors Pope (Chair), Lewis (Vice-Chair), Allen, Barrass, Dawlings, Lidstone, McMillan and Morton |
| Independent Members: | Turner and Elliott |
| Parish/Town Council Representatives: | Councillors Mackonochie and Edwards |
| Quorum: | 3 Members, to include at least one independent member |

- 1 **Chair's Introduction** (Page 4)
- 2 **Apologies for Absence** (Page 5)
Apologies for absence as reported at the meeting.
- 3 **Declarations of Interest** (Page 6)
To receive any declarations of interest by Members in items on the agenda.

For any advice on declarations of interest, please contact the Monitoring Officer.
- 4 **Notification of Visiting Members wishing to speak (in accordance with Council Procedure Rule 18):** (Page 7)
Members should indicate which item(s) they wish to speak on and the nature of their concern/question/request for clarification.
- 5 **Minutes of the meeting of the Audit and Governance Committee dated 22 November 2022** (Pages 8 - 10)
- 6 **Future Work Programme as at Tuesday 14 March 2023** (Pages 11 - 12)
- 7 **Update on Member Complaints** (Pages 13 - 19)
- 8 **Procurement Process and Policy Updates** (Pages 20 - 57)
- 9 **Internal Audit Assurance Plan** (Pages 58 - 69)
- 10 **External Audit and Value For Money Report March 2022** (Pages 70 - 111)

- 11 External Audit Contract (Pages 112 - 115)
- 12 Strategic Risk Review March 2023 (Pages 116 - 138)
- 13 Urgent Business (Page 139)
- 14 Date of Next Meeting Tuesday 25 July 2023 (Page 140)

Democratic Services Team

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Email: Committee@TunbridgeWells.gov.uk

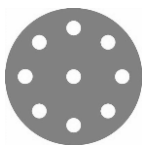
Tunbridge Wells Borough Council
Town Hall
ROYAL TUNBRIDGE WELLS
Kent TN1 1RS

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All meetings and agenda are open to the public except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Speaking at Meetings

Members of the public are encouraged to participate and may speak to the Council directly on any item on the agenda for up to 3 minutes. Members of the public (and any members of the Council who are not members of the committee) will need to register with Democratic Services in advance. Please see the agenda item titled **Notification of Persons Registered to Speak** for more details.

Coming to the Town Hall

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Seating will be allocated on a first-come-first-serve basis. The Council may alter the number and location of available seats if necessary on safety or public health grounds.

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Further details are available on the website www.tunbridgewells.gov.uk/meetings or from Democratic Services

If you require this information in another format please contact us, call 01892 526121 or email committee@tunbridgewells.gov.uk