

A G E N D A

OVERVIEW AND SCRUTINY COMMITTEE

Thursday 29 September 2022 at 6.30 pm
Council Chamber, Town Hall, Royal Tunbridge Wells, TN1 1RS

Members: Councillor Holden (Chair), Councillors Atkins, Britcher-Allan, Ellis (Vice-Chair), Goodship, Johnson, Knight, Le Page, McMillan, Morton, Ms Palmer and Rogers

Quorum: 3 Members

- 1 Apologies for Absence** (Page 4)
To receive any apologies for absence.
- 2 Declarations of Interest** (Page 5)
To receive any declarations of interest by Members in items on the agenda in accordance with the Members' Code of Conduct. For any advice on declarations of interest, please contact the Monitoring Officer before the meeting.
- 3 Declarations of a Party Whip** (Page 6)
To receive any declarations by members of instruction given by or on behalf of a political group as to how that member should speak or vote on any items on the agenda. For any advice on declarations of a party whip, please contact the Monitoring Officer before the meeting.
- 4 Notification of Persons Registered to Speak** (Page 7)
To note any Visiting Members or members of the public wishing to speak, of which due notice has been given in accordance with Council Procedure Rule 18 or 19, and which item(s) they wish to speak on.
- 5 Minutes of the meeting dated 27 July 2022** (To Follow)
To approve the minutes of a previous meeting as a correct record. The only issue relating to the minutes that can be discussed is their accuracy.
- 6 Items Called- In** (Page 8)
To consider any items 'Called-In' under Overview and Scrutiny Procedure Rule 13, details of which will have been circulated to Members under separate cover.

- | | | |
|-----------|---|----------------|
| 7 | Review of the process of budget forecasting
To receive a presentation from the Head of Finance and to consider any further actions. | (To Follow) |
| 8 | Update on Planning Enforcement
To receive a presentation from the Head of Planning and to consider any further actions. | (To Follow) |
| 9 | Update on the Contracts Task and Finish Group
To receive an update on the work of the Contracts Task and Finish Group and to consider any further actions. | (To Follow) |
| 10 | Work Programme
To consider the Committee's future work programme. | (Pages 9 - 11) |
| 11 | Urgent Business
To consider any other items which the Chairman decides are urgent, for the reasons to be stated, in accordance with Section 100B(4) of the Local Government Act 1972. | (Page 12) |
| 12 | Date of the next meeting
To note that the next scheduled meeting is Monday 21 November 2022. | (Page 13) |

Mark O'Callaghan
Scrutiny and Engagement Officer

Tel: (01892) 554219

Email: Mark.OCallaghan@TunbridgeWells.gov.uk

Tunbridge Wells Borough Council
Town Hall
ROYAL TUNBRIDGE WELLS
Kent TN1 1RS

	<p>Watch Live</p> <p>Watch this meeting live via the Council's website. Archived recordings of previous meetings are also available.</p> <p>Visit www.tunbridgewells.gov.uk/webcasts</p>	
	<p>Go paperless – modern.gov app</p> <p>Easily download, annotate and keep all committee paperwork on your mobile device using the modern.gov app – all for free!.</p> <p>Visit www.tunbridgewells.gov.uk/modgovapp</p>	

Attending Meetings

Meetings are held in the town hall and are webcast live online.

Any member of the public may attend to watch/listen in person or online live via our website on the relevant committee's meeting page. A recording of the meeting will also be available shortly after the end of the meeting.

All meetings and agenda are open to the public except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Speaking at Meetings

Members of the public are encouraged to participate and may speak to the Council directly on any item on the agenda for up to 3 minutes. Members of the public (and any members of the Council who are not members of the committee) will need to register with Democratic Services in advance. Please see the agenda item titled **Notification of Persons Registered to Speak** for more details.

Coming to the Town Hall

All visitors attending a public meeting at the Town Hall should report to Reception via the side entrance on Monson Way no earlier than 15 minutes before the start of the meeting.

Seating will be allocated on a first-come-first-serve basis. The Council may alter the number and location of available seats if necessary on safety or public health grounds.

The public proceedings of this meeting will be recorded and made available for playback on the Tunbridge Wells Borough Council website. Any other third party may also record or film meetings, unless exempt or confidential information is being considered, but are requested as a courtesy to others to give notice of this to the Clerk before the meeting. The Council is not liable for any third party recordings.

Further details are available on the website www.tunbridgewells.gov.uk/meetings or from Democratic Services

If you require this information in another format please contact us, call 01892 526121 or email committee@tunbridgewells.gov.uk