

## A G E N D A

### OVERVIEW AND SCRUTINY COMMITTEE

Monday 16 January 2023 at 6.30 pm  
Council Chamber, Town Hall, Royal Tunbridge Wells, TN1 1RS

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**Members:** Councillor Holden (Chair), Councillors Atkins, Britcher-Allan, Ellis (Vice-Chair), Goodship, Johnson, Knight, Le Page, McMillan, Morton, Ms Palmer and Rogers

**Quorum:** 3 Members

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- 1 Apologies for Absence** (Page 4)  
To receive any apologies for absence.
- 2 Declarations of Interest** (Page 5)  
To receive any declarations of interest by Members in items on the agenda in accordance with the Members' Code of Conduct. For any advice on declarations of interest, please contact the Monitoring Officer before the meeting.
- 3 Declarations of a Party Whip** (Page 6)  
To receive any declarations by members of instruction given by or on behalf of a political group as to how that member should speak or vote on any items on the agenda. For any advice on declarations of a party whip, please contact the Monitoring Officer before the meeting.
- 4 Notification of Persons Registered to Speak** (Page 7)  
To note any Visiting Members or members of the public wishing to speak, of which due notice has been given in accordance with Council Procedure Rule 18 or 19, and which item(s) they wish to speak on.
- 5 Items Called- In** (Page 8)  
To consider any items 'Called-In' under Overview and Scrutiny Procedure Rule 13, details of which will have been circulated to Members under separate cover.
- 6 Further Update on Digital** (Page 9)
- 7 Borough Partnership Plan: Building a Better Borough** (Pages 10 - 24)

- 8 Work Programme** (Pages 25 - 27)  
To consider the Committee's future work programme.
- 9 Urgent Business** (Page 28)  
To consider any other items which the Chairman decides are urgent, for the reasons to be stated, in accordance with Section 100B(4) of the Local Government Act 1972.
- 10 Date of the next meeting** (Page 29)  
To note that the next scheduled meeting is ???day ?? Month 20??.
- 

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**Scrutiny and Engagement Officer**

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## Apologies for Absence

For Overview and Scrutiny Committee on Monday 16 January 2023

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### Procedural Item

To receive any apologies for absence.

## Declarations of Interest

For Overview and Scrutiny Committee on Monday 16 January 2023

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### Procedural Item

To receive any declarations of interest by members in items on the agenda in accordance with the Members' Code of Conduct. For any advice on declarations of interest, please contact the Monitoring Office before the meeting.

## Declarations of a Party Whip

For Overview and Scrutiny Committee on Monday 16 January 2023

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### Procedural Item

To receive any declarations by members of instruction given by or on behalf of a political group as to how that members should speak or vote on any items on the agenda. For any advice on declarations of interest, please contact the Monitoring Office before the meeting.

## Notification of Persons Registered to Speak

For Overview and Scrutiny Committee on Monday 16 January 2023

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### Procedural Item

To note any Visiting Members or members of the public wishing to speak, of which due notice has been given in accordance with Council Procedure Rule 18 or 19, and which item(s) they wish to speak on.

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### Information for members of the public wishing to speak

Members of the public are encouraged to participate and those wishing to comment on an agenda item will need to register with Democratic Services in advance. Registration opens when the agenda is published and closes at 4pm on the last working day before the meeting.

There may be up to 4 speakers per agenda item and speakers have up to 3 minutes each.

Places are allocated on a first come first serve basis except that if there are several speakers from the same group they may be asked to nominate someone to represent their collective view.

Once registered, speakers will need to attend the meeting in person. Comments should be in the form of a statement giving your opinion on the matter. Members of the committee may not answer questions or get into a debate with you.

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Registrations may be sent by email to [committee@tunbridgewells.gov.uk](mailto:committee@tunbridgewells.gov.uk) at any time during the registration period. The deadline for registering to speak at this meeting is: 4pm on Friday 13 January 2023.

## Items Called-In

For Overview and Scrutiny Committee on Monday 16 January 2023

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### Procedural Item

To consider any items 'Called-In' under Overview and Scrutiny Procedure Rule 13, details of which will have been circulated to Members under separate cover.



## Further Update on Digital

For Overview and Scrutiny Committee on Monday 16 January 2023

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### Substantive Item

Ian Hirst, Head of Digital Services and Communications, will provide a verbal update with a live demonstration of the myTWBC account.



# Borough Partnership Plan: Building a Better Borough

For Cabinet on 9 February 2023

## Summary

**Lead Member:** Cllr Ben Chapelard – Leader of the Council

**Lead Director:** Lee Colyer – Director of Finance, Policy and Development

**Head of Service:** Jane Clarke – Head of Policy and Governance

**Report Author:** Jane Clarke – Head of Policy and Governance

**Classification:** Public document (non-exempt)

**Wards Affected:** All

Approval Timetable	Date
Management Board	14 December 2022
Cabinet member	14 December 2022
Overview and Scrutiny Committee	16 January 2023
Cabinet Advisory Boards	23-25 January 2023
Cabinet	9 February 2023
Full Council	1 March 2023

## Recommendations

Committee recommendations as supported by the Cabinet member:

1. That the Borough Partnership Plan at appendix A is noted and referred to Full Council on 1 March 2023.

## 1. Introduction and Background

- 1.1 Tunbridge Wells Borough Council's key strategic priorities have historically been set out within its Five-Year Plan. The most recent Five-Year Plan ran from 2017-2022. Work was initiated in 2019 to update and refresh it but this work was put on hold due to the need to focus attention on responding to the Covid-19 Pandemic and then to allow any long-term consequences to become apparent and the Council's operating context to become clearer. At the elections in May 2022, Tunbridge Wells Borough Council experienced a change of political control with 'The Borough Partnership' forming a new political administration. The Borough Partnership is made up of Liberal Democrat, Tunbridge Wells Alliance (TWA) and Labour councillors alongside the independent councillor for Paddock Wood (East). From this Partnership the Leader of the Liberal Democrat Group was elected as Leader of the Council and he formed a Cabinet made up of Liberal Democrats, TWA and Labour members.
- 1.2 Given the continued uncertainty facing the Council (no long-term financial settlement from central government, Covid-related changes to the high street and working practices, inflationary pressures, the cost-of-living crisis and frequent changes to central government policies - including on planning), the Borough Partnership has agreed to set out an interim Plan setting out the priorities and direction of travel of the Borough Partnership.
- 1.3 Since the establishment of the Borough Partnership, Cabinet members have been working to understand the detail of their cabinet areas and to establish a common set of priorities and a direction of travel for agreement at Full Council. The attached Plan: 'Building a Better Borough' sets out the strategic direction of the Borough Partnership, highlights the administration's political priorities alongside some priority actions for achieving those priorities, and explains the revised operating principles for how the Council will deliver excellent services for residents of the Borough over the next two years.
- 1.4 The Plan will also assist Council staff to plan services effectively, ensuring that they are in line with the political priorities of the Administration, and that the limited resources available are prioritised to ensure both best value for the Council taxpayer and the best outcomes for residents. The Plan sits alongside a number of other plans and strategies including both the Local Plan and the Medium-Term Financial Strategy.
- 1.5 Once agreed, work will begin on the production of a longer-term Strategic Plan setting out challenges and priorities over the medium-term. Work will also take place to produce a 'People Strategy' that will ensure that staff resources, structures and working practices support the overarching objectives of the Council and reflect the wider operating environment in which the Council exists.

## 2. Focus on Five

2.1 The Administration has five key priorities, called 'Focus on Five'. These are:

- Safeguarding Finances
- Vibrant and Safer Towns and Villages
- Carbon Reduction
- Genuinely Affordable Housing and Social Rental Housing
- Digital Access, Transparency and Local Democracy

2.2 These are the overarching priorities that the Administration believes will provide the best outcomes for residents. Whilst there is no ranking between the Focus on Five priorities, it is clear that Safeguarding Finances underpins the other four priorities and acts as an enabler for sustainable and deliverable projects and services.

## 3. Operating Principles

3.1 The Borough Partnership have outlined a number of operating principles which will ensure that services are delivered in the most effective way:

- Being an outward-looking Council
- Valuing staff
- Being a learning Council
- Digital First

3.2 Alongside these operating principles, an approach to managing finances to help reduce the budget deficit in a responsible way has been developed:

- User pays
- Enabling
- Carbon Reduction
- Preventing future costs
- Delivering (good) growth
- Being opportunistic

3.3 There is more detail in the Plan at Appendix A around to explain these operating principles more fully.

## 4. Priority Actions

4.1 The last section of the Plan sets out the priority actions that are and will be taken to achieve the political priorities of Focus on Five. These actions are listed under the political priority they meet, and as such each political priority may include responsibilities for more than one Cabinet Member.

- 4.2 Some actions have already been completed by the Borough Partnership, such as the in-year Budget Review, which reduced the Council's in-year 2022-23 budget deficit and reduced the magnitude of the ongoing deficit, a Cost of Living Summit, which brought together a range of local groups to assess how the Council and partner organisations can support those struggling as a result of increased utility and other costs, the Big Green Week which sought to raise awareness of the Council's declared climate emergency and practical ways in which residents can make a difference and a series of Cabinet Roadshows which took Cabinet meetings to a variety of locations across the Borough with an opportunity for local residents to ask questions and engage.

## 5. Preferred Option and Reason

### Agree the Borough Partnership Plan and refer to Full Council

- 5.1 The preferred option is for Cabinet to agree the Borough Partnership Plan and refer the document to Full Council for approval as a new corporate strategy document.
- 5.2 Agreeing a Plan that sets out the key political priorities and direction of travel for the Council ensures that staff can plan services and budgets in an effective way which supports the political priorities of the Council and delivers on the key actions that Councillors believe will improve the lives and wellbeing of the residents of the Borough.

### Not Agree the Borough Partnership Plan

- 5.3 The Borough Partnership does not have to agree a strategic Plan and could decide to run Council services without setting political priorities or a direction of travel. However, this would risk services or projects being delivered in a way that does not meet political expectations or deliver on any outcomes that will improve the lives of residents in the Borough. The Council is also a Best Value authority and must always consider how its actions and projects deliver the best possible value for the taxpayer. Without an agreed Plan and approach to delivery, there is a risk that Best Value will not be achieved.

## 6. Consultation on Options

- 6.1 The Borough Partnership Plan has been informed by a range of consultation activity including online surveys and engagement at 'Cabinet Roadshow' events. Whilst not bespoke to the Plan itself, this has enabled the Cabinet to create a direction of travel within this Plan that can be the focus of further engagement going forwards.

## Recommendation from Cabinet Advisory Board

6.2 The Cabinet Advisory Boards were consulted on 23-25 January 2023 and agreed the following:

█ *TBC following advisory board meetings*

## 7. Implementation

7.1 Following a positive decision at Full Council, the Borough Partnership Plan will provide the template for delivery of further engagement and actions that will achieve the political priorities of the Borough Partnership.

7.2 The Borough Partnership Plan will be monitored on a quarterly basis through the Cabinet Advisory Board and Cabinet and will be amended and added to as appropriate to reflect changing circumstances. Following business case and budget approvals, projects that result from the Borough Partnership Plan will be monitored through the Council's Project Management Office, and a quarterly update provided on the RAG status of each project through the quarterly performance summary.

## 8. Appendices and Background Documents

Appendices:

- Appendix A: Borough Partnership Plan

## 9. Cross Cutting Issues

### A. Legal (including the Human Rights Act)

Each local authority has a statutory duty to "make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness". The Borough Partnership Plan demonstrates compliance with that duty.

There are no consequences arising from the recommendation that adversely affect or interfere with individuals' rights and freedoms as set out in the Human Rights Act 1998.

*Claudette Valmond, Head of Legal Partnership, 16 November 2022*

### B. Finance and Other Resources

The Borough Partnership Plan is a new strategy document that is not currently accommodated within the budget or the Medium -erm Financial Strategy (MTFS). Once the priorities and direction of travel are set, the Council can then develop business cases for any actions of projects that aim to deliver on the priorities, and if these are agreed, the budget and MTFS will be amended accordingly.

Any new projects that may be proposed as part of a public consultation, or through further consideration of the Plan would need to be considered as part of a robust business case for the financial viability and affordability to the Council.

*Lee Colyer, Director of Finance, Policy and Development, Section 151 Officer, 16 November 2022*

### C. Staffing

This report outlines the strategic work to be undertaken over the medium term, and as such provides information on some of our future staffing requirements.

The HR Strategy, and other HR processes and procedures will take into account the requirements within the Plan to assess the level of need for skills and take account of any other HR and staffing issues that need to be addressed.

*Nicky Carter, Head of HR, Communities and Customer Contact, 16 November 2022*

## D. Risk Management

Risks associated with Council services are contained in separate risk registers, and managed through the Council's strategic risk management procedures, and in accordance with its risk management strategy.

Any new projects that are approved through the Council's decision-making processes, will need to show comprehensive business case and project planning, which will include identification of risks.

*Jane Clarke, Head of Policy and Governance, 16 November 2022*

## E. Environment (inc. Biodiversity) and Sustainability

Carbon reduction is a key political priority within the Plan, and as such there is the potential for the actions within the Plan to make a positive impact on the environment, biodiversity and sustainability.

Alongside this, a Climate Emergency Impact Assessment must be undertaken at the start of any new project as part of project planning to ensure decision-makers are fully aware of the environmental impacts of the proposed decision.

*Gary Stevenson, Head of Housing, Health and Environment, 16 November 2022*

## F. Community Safety

Whilst there are no direct impacts on community safety as part of the decisions in this report, it is clear that the Borough Partnership Plan provides the Council with an opportunity to positively impact on the areas of community safety, crime and disorder. As individual decisions and projects are brought forwards, relevant actions should show how they positively or negatively affect community safety through the project planning and decision-making process.

Section 17, Crime and Disorder Act 1998

*17(1) Without prejudice to any other obligation imposed on it, it shall be the duty of each authority to which this section applies to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area.*

*Jane Clarke, Head of Policy and Governance, 16 November 2022*



## G. Equalities

There are no impacts identified on any protected characteristics as part of this report. The Council and decision-makers will need to consider any relevant impacts as part of its project planning processes, as and when new projects and decisions are considered through the Plan.

Section 149, Equality Act 2010

*149(1) A public authority must, in the exercise of its functions, have due regard to the need to –*

*(a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;*

*(b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;*

*(c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.*

*Jane Clarke, Head of Policy and Governance, 16 November 2022*

## H. Data Protection

There are no impacts on data protection considerations as a result of the decisions within this report.

Article 5, General Data Protection Regulation 2016

*1. Personal data shall be:*

*(a) processed lawfully, fairly and in a transparent manner in relation to the data subject;*

*(b) collected for specific, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes;*

*(c) adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed;*

*(d) accurate and, where necessary, kept up to date;*

*(e) kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed;*

*(f) processed in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures.*

Jane Clarke, Head of Policy and Governance and Data Protection Officer, 16 November 2022

## I. Health and Safety

There are no health and safety considerations as a result of the decisions within this report.

Jane Clarke, Head of Policy and Governance, 16 November 2022

## J. Health and Wellbeing

Whilst there are no direct impacts on health and wellbeing as part of the decisions in this report, it is clear that the Borough Partnership Plan provides the Council with an opportunity to positively impact on the areas of health and wellbeing listed below. As individual decisions and projects are brought forwards, relevant actions should show how they positively or negatively affect the health and wellbeing of residents in the Borough through the project planning and decision-making process.

- 1. Areas of deprivation: Will the proposal have an impact (positive or negative) on those living in areas of deprivation within the borough (40% most deprived in the country). These are Sherwood, Southborough and High Brooms, Broadwater and Rusthall.*
- 2. Healthier lifestyle opportunities: Will residents be more or less able to make healthier lifestyle choices such as physical activity (e.g. active travel, access to green spaces or access to leisure facilities), healthy eating (e.g. proximity or access to take away shops, allotments, food stores) and being smokefree*
- 3. Social and Community networks: Will the proposal make it easier for people to interact with one another e.g. encouraging community engagement*
- 4. Living and Working Conditions: does the proposal improve work or home environments, increase job, education or training opportunities, improve access to health services or housing*
- 5. General Socioeconomic, cultural and environmental conditions: Are there any other factors that may impact the above*

Jane Clarke, Head of Policy and Governance, 16 November 2022

## Building a Better Borough

### Introduction

In May 2022 a new political administration took responsibility for running Tunbridge Wells Borough Council. The Borough Partnership is a cross-party administration made up of the Liberal Democrat, Tunbridge Wells Alliance, and Labour groups, and one of the independent councillors.

The Borough Partnership administration has one single and only objective: *doing the best for our residents and our Borough*. Whilst our administration, like most of local government, is operating in challenging circumstances, we are committed to working for the benefit of all our residents.

This document sets out our administration's plans for 2022 – 2024:

- Our *Focus on Five* priorities
- The context in which we operate
- Our operating principles
- Our key projects and our future work programme

Cllr Ben Chapelard  
**Leader of the Council**

## Context

Tunbridge Wells, the Council, local government and the country have had to deal with a decade of austerity, the consequences of Brexit, a once-in-a century pandemic, a war in mainland Europe and a cost-of-living crisis.

For Tunbridge Wells Borough Council, these external events and the Government's response to them have resulted in greater demands on council services. At the same time the Council has had reduced financial resources with which to deliver its services.

## Priorities: Focus on Five

The Borough Partnership has set itself five priorities called the *Focus on Five*. These are:

- Safeguarding finances
- Vibrant and safer town and villages
- Carbon reduction
- Genuinely affordable housing and social rental housing
- Digital access, transparency and local democracy

Responsibility for delivering the *Focus on Five* priorities lies with the eight Borough Partnership Cabinet members who each have individual areas of responsibility.

The Cabinet is supported by four champions who also have specific projects to deliver.

This document contains details of our key priorities, projects and initiatives in relation to our *Focus on Five* priorities.

## Operating Principles

In delivering the *Focus on Five* priorities, the Council will abide by several key operating principles. These are:

- **Being outward-looking** – we will be community- and partnership-focused, leveraging social capital where possible.
- **Valuing staff** – we recognise the vital importance of staff in delivering our services and will ensure that we remain an employer of choice to attract, retain and develop our employees.
- **A learning council** – we will gather feedback from residents and service users, seek best practice from elsewhere and learn from our mistakes.
- **Digital first** – ensuring that the widest range of residents and users can access our services digitally (whilst recognising that this will not be possible for everyone).

We will be seeking to reduce the budget deficit in a responsible manner by adopting the following principles:

- **User pays** – a recognition that users of services should pay for the cost of those services rather than all council taxpayers.
- **Enabling** – exploring areas where others might be better placed to lead on facilities or service delivery.
- **Carbon reduction** – taking opportunities and decisions that contribute to our climate emergency goals.
- **Preventing future costs** – taking opportunities to reduce future costs through preventative spending.
- **Delivering (good) growth** – Delivering sustainable growth through the implementation of the Local Plan, raising income to deliver services and ensuring that the Borough is open for business.
- **Being opportunistic** – seeking opportunities for external funding, collaboration or the delivery of our priorities by external partners.

## Priority actions

### Safeguarding Finances

#### *ACTIONS COMPLETED*

- 2022 In Year Budget Review
- Reduced the previous administration's 2022-23 deficit

#### *FUTURE ACTIONS*

- Town Hall being repurposed for co-working
- Delivery of surplus asset disposals
- Review of fees and charges
- Car parking strategy
- Digital transformation
- Savings plan
- Production of a People Strategy and associated policies to support us in recruiting and retaining high calibre staff

### Vibrant and safer town and villages

#### *ACTIONS COMPLETED*

- Cost-of-living summit and creation of cost-of-living digital hub
- Community Support Fund launched
- Approved UK Shared Prosperity Fund investment plans
- Approved Rural England Prosperity Fund investment plans
- Submitted three priority active travel schemes to Kent Highways under Active Travel Fund Tranche 4
- Creation of business portal on the TWBC website
- Held launch event for the Kent and Medway Business Fund
- Held tourism networking events in partnership with Visit Kent

#### *FUTURE ACTIONS*

- Bring an independent farmers' market to Royal Tunbridge Wells
- Parish chair convention
- Install CCTV in Great Hall, Crescent Road and Torrington car parks
- Publish a new Economic Development Strategy
- Install additional EV chargers in TWBC car parks
- Develop tourism across the Borough
- Begin distributing funding for projects via the UK Shared Prosperity Fund and the Rural England Prosperity Fund
- Develop a business pack to support the new business portal

## **Carbon reduction**

### *ACTIONS COMPLETED*

- Big Green Week
- Town Hall windows and roof improvements
- Enhanced information and features available on the TWBC Climate Change website
- Expansion of Tunbridge Wells Car Club

### *FUTURE ACTIONS*

- Develop a Pesticide & Herbicide policy to promote biodiversity and wider behaviour change.
- Renew our Biodiversity action plan to protect, enhance and publicise our local environment.
- Review resources to deliver 2030 net zero commitments, seek funding and increase staff capacity.
- Collaborate and consult with residents, partners and businesses as part of a Borough emissions Strategy.
- Expand TWBC's Climate Change web site to promote sustainability and encourage networks.
- Reduce our own emissions by delivering the Weald Sports Centre and Depot SALIX schemes.

## **Genuinely affordable housing and social rental housing**

### *ACTIONS COMPLETED*

- Local Plan submitted
- New Housing Allocations Policy
- New Neighbourhood Development Plans
- Meetings with social housing providers
- Beam Project to address homelessness

### *FUTURE ACTIONS*

- Utilise existing Council land and assets to deliver affordable housing
- Modifications to, and adoption of, Local Plan
- Empty Property strategy and policy
- Progress the RTW Town Centre Development Plan

## **Digital access, transparency and local democracy**

### *ACTIONS COMPLETED*

- Cabinet on Tour
- Increased the number of public consultations
- Undertaken a significant number of public consultations
- Gone 'back to the floor' in council services, such as Recycling and Waste, to understand how residents interact with our services
- TWBC Instagram account set up
- Met all key partner organisations and stakeholders

### *FUTURE ACTIONS*

- Borough-wide Survey
- User friendlier access to the Council's data and information
- Digital transformation plan
- Review of TWBC communications



## Overview and Scrutiny Committee Work Programme

Last updated 25 November 2022

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### Scheduled meetings

~~27 June 2022~~ (rescheduled from 20 June 2022)

~~Agenda publication: 17 June 2022~~

- ~~• Update on Digital  
(Presentation from the Head of Digital Services and Communications)~~
  - ~~• Overview and Scrutiny Committee Annual Report 2021/22  
(Final draft ahead of presentation to Full Council)~~
  - ~~• Review of Task and Finish Groups~~
- 

~~27 July 2022~~ (rescheduled from 25 July 2022)

~~Agenda publication: 19 July 2022~~

- ~~• Follow up on actions from the review of the Community Safety Partnership Plan  
Resolution of the meeting of OSC on 4 April 2022:  
That a further report be brought to the Committee within 6 months providing:
 
    - ~~a) Location data and any other related analysis to identify causes of increased road traffic incidents involving young people;~~
    - ~~b) Data and relevant analysis on the ethnicity of victims of hate crimes;~~
    - ~~c) Analysis of the practicability of separating town centre crime data from residential areas; and~~
    - ~~d) Analysis of the efficacy of the Safer Streets tool and comparison to potential local tools.~~~~
  - ~~• Contracts Task and Finish Group Update~~
-

## ~~29 September 2022~~ (rescheduled from 26 September 2022)

Agenda publication: 21 September 2022

- ~~• Review of the process of budget forecasting  
(Presentation from the Head of Finance)~~
  - ~~• Planning Enforcement Update  
(following on from the meeting of OSC on 22 November 2021)~~
  - ~~• Report of the Contracts Task and Finish Group~~
- 

## ~~21 November 2022~~

Agenda publication: 11 November 2023

- ~~• Review of the Draft Budget 2023/24~~
  - ~~• Update from the Cabinet Member for Environment, Sustainability and Carbon Reduction on the council's response to the climate emergency~~
- 

## ~~16 January 2023~~

Agenda publication: 6 January 2023

- ~~• Further Update on Digital  
(following on from the meeting of OSC on 27 June 2022)~~
- 

## ~~13 March 2023~~

Agenda publication: 3 March 2023

- ~~• Community Safety Partnership Plan 2023-24~~
  - ~~• Draft Annual Report 2022-23~~
-

## Other Actions

- (Complete) To receive a written update from the Head of Digital Services and Communications.

Resolution from the meeting of OSC 27 June 2022:

That the Head of Digital Services and Communications be requested to provide at their earliest convenience further consideration in writing of:

- a) Improving the Council's understanding of customer satisfaction with web services.
- b) Raising awareness and signposting of the 'Report It' function of the website.
- c) Improving information for Councillors with a view to reducing the need for interactions with Heads of Service and other officers.

## Task and Finish Groups

- Poverty Task and Finish Group – Closed June 2022
- Contracts Task and Finish Group – Ongoing

## Unscheduled topics

The items on this list have been mentioned as potential topics but are currently unresolved to be added to the work programme:

- Equality Policy Statement and Action Plan
- Efficacy of the Cabinet Advisory Boards
- Transparency on spending S.106 money

## Urgent Business

For Overview and Scrutiny Committee on Monday 16 January 2023

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### Procedural Item

To consider any other items which the Chairman decides are urgent, for the reasons to be stated, in accordance with Section 100B(4) of the Local Government Act 1972.

## Date of the Next Meeting

For Overview and Scrutiny Committee on Monday 16 January 2023

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## Procedural Item

To note that the next scheduled meeting is Monday 13 March 2023.