

# Summons and Agenda



Town Hall  
Royal Tunbridge Wells

Tuesday, 27 September 2022

To the Members of the Tunbridge Wells Borough Council

I request your attendance at an **ordinary meeting** of the Tunbridge Wells Borough Council to be held at the Council Chamber, Royal Tunbridge Wells, Kent TN1 1RS, on Wednesday, 5 October 2022, at 6.45 pm or at the rising of the preceding extraordinary meeting (whichever is the latest), when the following business is proposed to be transacted.

- 1        **Apologies for absence** (Page 4)  
To receive any apologies for absence.
- 2        **Minutes of the meeting dated 6 July 2022** (Pages 5 - 15)  
To approve the minutes of the meeting held on 6 July 2022 as a correct record. The only issue relating to the minutes that can be discussed is their accuracy.
- 3        **Declarations of Interest** (Page 16)  
To receive any declarations of interest by members in items on the agenda. For any advice on declarations of interest; please contact the Monitoring Officer before the meeting.
- 4        **Announcements** (Page 17)  
To receive announcements from the Mayor, the Leader of the Council, members of the Cabinet and the Chief Executive.
- 5        **Questions from members of the public** (Page 18)  
To receive any questions from members of the public, of which due notice has been given in accordance with Council Procedure Rule 8, to be submitted and answered.
- 6        **Questions from members of the Council** (Page 19)  
To receive any questions from members of the Council, of which due notice has been given in accordance with Council Procedure Rule 10, to be submitted and answered.
- 7        **Petition: Keep 1 Hour Free Parking in Paddock Wood** (Pages 20 - 24)  
To receive a petition from the public, a summary of which is set out in the report, and to decide a response.
- 8        **Changes to Appointment to Committees (August 2022)** (Pages 25 - 35)  
To consider and, if thought fit, to approve the recommendations set out in the associated report.
- 9        **Motion on notice from Councillor Dr Hall** (Page 36)  
To consider and, if thought fit, to approve the Motion as set out in the associated notice.

- 10      **Urgent Business**      (Page 37)  
To consider any other items which the Mayor decides are urgent, for the reasons to be stated, in accordance with Section 100B(4) of the Local Government Act 1972.
- 11      **Common Seal of the Council**      (Page 38)  
To authorise the Common Seal of the Council to be affixed to any contract, minute, notice or other document arising out of the minutes, or pursuant to any delegation, authority or power conferred by the Council.
- 12      **Date of next meeting**      (Page 39)  
To note that the date of the next meeting is 14 December 2022

**William Benson**  
Chief Executive

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**Democratic Services Team**

**Tel:** (01892) 554413  
**Email:** [Committee@TunbridgeWells.gov.uk](mailto:Committee@TunbridgeWells.gov.uk)

Town Hall  
ROYAL TUNBRIDGE WELLS  
Kent TN1 1RS



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## **Attending meetings**

Meetings are held in the town hall and are webcast live online.

Members of the public may attend to watch/listen in person or online live via our website. A recording of the meeting will also be available shortly after the end of the meeting.

All meetings and agenda are open to the public except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Seating for the public will be allocated on a first-come-first-serve basis and cannot be guaranteed.

## **Speaking at Meetings**

Members of the public are encouraged to participate and those wishing to comment on an agenda item will need to register with Democratic Services in advance.

Registration opens when the agenda is published and closes at 4pm on the last working day before the meeting.

There may be up to 4 speakers per agenda item and speakers have up to 3 minutes each.

Places are allocated on a first-come-first-served basis except that if there are several speakers from the same group they may be asked to nominate someone to represent their collective view.

Once registered, speakers will need to attend the meeting in person. Comments should be in the form of a statement giving your opinion on the matter. Members of the committee may not answer questions or get into a debate with you.

Registrations may be sent by email to [committee@tunbridgewells.gov.uk](mailto:committee@tunbridgewells.gov.uk) at any time during the registration period.

Full details are available on our website [www.tunbridgewells.gov.uk/meetings](http://www.tunbridgewells.gov.uk/meetings) or from Democratic Services at [committee@tunbridgewells.gov.uk](mailto:committee@tunbridgewells.gov.uk) or call 01892 554413.

If you require this information in another format please contact us, call 01892 526121 or email [committee@tunbridgewells.gov.uk](mailto:committee@tunbridgewells.gov.uk)