

# Summons and Agenda



Town Hall  
Royal Tunbridge Wells

Tuesday, 16 May 2023

To the Members of the Tunbridge Wells Borough Council

I request your attendance at a meeting of the Tunbridge Wells Borough Council to be held at the Council Chamber, Royal Tunbridge Wells, Kent TN1 1RS, on Wednesday, 24 May 2023, at 11.00 am, when the following business is proposed to be transacted.

- 1      **Apologies for absence** (Page 4)  
To receive any apologies for absence.
- 2      **Declarations of Interest** (Page 5)  
To receive any declarations of interest by members in items on the agenda. For any advice on declarations of interest; please contact the Monitoring Officer before the meeting.
- 3      **Election of the Mayor** (Page 6)  
To elect the Mayor of Tunbridge Wells Borough Council for the municipal year 2023/24.
- 4      **Presentation of Badge to the Immediate Past Mayor** (Page 7)  
To present a badge to the immediate past Mayor in recognition of valued service and the appreciation of the Borough Council, and for the past Mayor to return thanks.
- 5      **Appointment of the Deputy Mayor** (Page 8)  
To appoint the Deputy Mayor of Tunbridge Wells Borough Council of the municipal year 2023/24.
- 6      **Return of Persons Elected to the Borough Council** (Pages 9 - 10)  
To note the names of each of the persons elected Borough Councillor as set out in the associated notice.
- 7      **Appointments to Committees 2023/24** (Page 11)  
To consider and, if thought fit, to approve the recommendations set out in the report.
- 8      **Urgent Business** (Page 12)  
To consider any other items which the Mayor decides are urgent, for the reasons to be stated, in accordance with Section 100B(4) of the Local Government Act 1972.
- 9      **Common Seal of the Council** (Page 13)  
To authorise the Common Seal of the Council to be affixed to any contract, minute, notice or other document arising out of the minutes, or pursuant to any delegation, authority or power conferred by the Council.

**Date of next meeting**

To note that the date of the next meeting is 5 July 2023.

**William Benson**  
Chief Executive

**Democratic Services Team**

**Tel:** (01892) 554413

**Email:** [Committee@TunbridgeWells.gov.uk](mailto:Committee@TunbridgeWells.gov.uk)

Town Hall  
ROYAL TUNBRIDGE WELLS  
Kent TN1 1RS

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**Attending meetings**

Meetings are held in the town hall and are webcast live online.

Members of the public may attend to watch/listen in person or online live via our website. A recording of the meeting will also be available shortly after the end of the meeting.

All meetings and agenda are open to the public except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Seating for the public will be allocated on a first-come-first-serve basis and cannot be guaranteed.

**Speaking at Meetings**

Members of the public are encouraged to participate and those wishing to comment on an agenda item will need to register with Democratic Services in advance.

Registration opens when the agenda is published and closes at 4pm on the last working day before the meeting.

There may be up to 4 speakers per agenda item and speakers have up to 3 minutes each.

Places are allocated on a first-come-first-served basis except that if there are several speakers from the same group they may be asked to nominate someone to represent their collective view.

Once registered, speakers will need to attend the meeting in person. Comments should be in the form of a statement giving your opinion on the matter. Members of the committee may not answer questions or get into a debate with you.

Registrations may be sent by email to [committee@tunbridgewells.gov.uk](mailto:committee@tunbridgewells.gov.uk) at any time during the registration period.

Full details are available on our website [www.tunbridgewells.gov.uk/meetings](http://www.tunbridgewells.gov.uk/meetings) or from Democratic Services at [committee@tunbridgewells.gov.uk](mailto:committee@tunbridgewells.gov.uk) or call 01892 554413.

If you require this information in another format please contact us, call 01892 526121 or email [committee@tunbridgewells.gov.uk](mailto:committee@tunbridgewells.gov.uk)