

Summons and Agenda



Town Hall
Royal Tunbridge Wells

Tuesday, 6 December 2022

To the Members of the Tunbridge Wells Borough Council

I request your attendance at an **Extraordinary** meeting of the Tunbridge Wells Borough Council to be held at the Council Chamber, Royal Tunbridge Wells, Kent TN1 1RS, on Wednesday, 14 December 2022, at 6.30 pm, when the following business is proposed to be transacted.

- 1 **Apologies for absence** (Page 4)
To receive any apologies for absence.
- 2 **Declarations of Interest** (Page 5)
To receive any declarations of interest by members in items on the agenda. For any advice on declarations of interest; please contact the Monitoring Officer before the meeting.
- 3 **Civic Award (December 2022)** (Pages 6 - 10)
To consider and if thought fit, to approve the recommendations set out in the associated report.
- 4 **Common Seal of the Council** (Page 11)
To authorise the Common Seal of the Council to be affixed to any contract, minute, notice or other document arising out of the minutes, or pursuant to any delegation, authority or power conferred by the Council.

Exempt Items

EXEMPT ITEM(S)

It is proposed that, pursuant to section 100A(4) of the Local Government Act 1972 and the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following item(s) of business on the grounds that they may involve the disclosure of exempt information as defined in Schedule 12A of the Act, by virtue of the particular paragraph(s) shown on the agenda and on the attached report(s).

- 5 **Exempt appendices to Civic Award** (Pages 13 - 22)
The following documents are exempt by virtue of:
Paragraph 1 of Schedule 12A of the Local Government Act 1972 (as amended): Information relating to any individual.

William Benson
Chief Executive

Democratic Services Team

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Town Hall
ROYAL TUNBRIDGE WELLS
Kent TN1 1RS



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Attending meetings

Meetings are held in the town hall and are webcast live online.

Members of the public may attend to watch/listen in person or online live via our website. A recording of the meeting will also be available shortly after the end of the meeting.

All meetings and agenda are open to the public except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Seating for the public will be allocated on a first-come-first-serve basis and cannot be guaranteed.

Speaking at Meetings

Members of the public are encouraged to participate and those wishing to comment on an agenda item will need to register with Democratic Services in advance.

Registration opens when the agenda is published and closes at 4pm on the last working day before the meeting.

There may be up to 4 speakers per agenda item and speakers have up to 3 minutes each.

Places are allocated on a first-come-first-served basis except that if there are several speakers from the same group they may be asked to nominate someone to represent their collective view.

Once registered, speakers will need to attend the meeting in person. Comments should be in the form of a statement giving your opinion on the matter. Members of the committee may not answer questions or get into a debate with you.

Registrations may be sent by email to committee@tunbridgewells.gov.uk at any time during the registration period.

Full details are available on our website www.tunbridgewells.gov.uk/meetings or from Democratic Services at committee@tunbridgewells.gov.uk or call 01892 554413.

If you require this information in another format please contact us, call 01892 526121 or email committee@tunbridgewells.gov.uk