

# A G E N D A

## COMMUNITIES AND ECONOMIC DEVELOPMENT CABINET ADVISORY BOARD

Thursday 13 April 2023 at 6.30 pm  
Council Chamber, Town Hall, Royal Tunbridge Wells, TN1 1RS

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**Members:** Councillor Fitzsimmons (Chair), Councillors Pope (Vice-Chair), Ellis, Everitt, Fairweather, Funnell, Hill, March, Neville, Ms Palmer and White

**Quorum:** 3 Members

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- 1 Apologies for Absence** (Page 5)  
To receive any apologies for absence.
- 2 Declarations of Interests** (Page 6)  
To receive any declarations of interest by members of the Council in items on the agenda. For any advice on declarations of interest, please contact the Monitoring Officer before the meeting.
- 3 Notification of Persons Wishing to Speak** (Page 7)  
To note any visiting Members or members of the public wishing to speak, of which due notice has been given in accordance with Council Meeting Procedure Rule 18 and 19, and which items they wish to speak on.
- 4 Minutes of the meeting dated 8 March 2023** (Pages 8 - 14)  
To approve the minutes of a previous meeting as a correct record. The only issue relating to the minutes that can be discussed is their accuracy.
- 5 Forward Plan as at 29 March 2023** (Pages 15 - 27)  
To note forthcoming items as set out in the Forward Plan.
- 6 \* Civic Awards 2023** (Pages 28 - 32)  
To consider and provide a recommendation to Cabinet on the proposals set out in the attached report.

- 7 \* Civic Awards 2023** (Pages 33 - 36)  
To consider and provide a recommendation to Cabinet on the proposals set out in the attached report.
- 8 Urgent Business** (Page 37)  
To consider any other items which the Chairman decides are urgent, for the reasons to be stated, in accordance with Section 100B(4) of the Local Government Act 1972.
- 9 Date of the Next Meeting** (Page 38)  
To note that the date of the next scheduled meeting is Wednesday 7 June 2023 at 6.30pm.

### Exempt Items

#### EXEMPT ITEM(S)

It is proposed that, pursuant to section 100A(4) of the Local Government Act 1972 and the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following item(s) of business on the grounds that it/they may involve the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Act, by virtue of the particular paragraph(s) shown on the agenda and on the attached report(s).

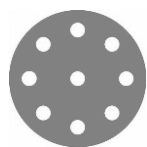
- 10 Exempt Appendix - Civic Award (Agenda Item 6)** (Pages 40 - 44)  
Exempt by virtue of paragraph 1 of the Schedule 12A of the Local Government Act 1972 (as amended): Information relating to any individual.
- 11 Exempt Appendix - Civic Award (Agenda Item 7)** (Pages 45 - 47)  
Exempt by virtue of paragraph 1 of the Schedule 12A of the Local Government Act 1972 (as amended): Information relating to any individual.

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**Democratic Services Team**

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### **Options that the Cabinet Advisory Board Can Consider**

The Cabinet Advisory Board is asked to consider each report and in each case come to a consensus and advise the Cabinet which one of the three options identified below it supports:

A. The Cabinet Advisory Board supports the recommendation(s) in the report.

or

B. The Cabinet Advisory Board supports the recommendation(s) subject to the issues it has identified being taken into account by the Cabinet (any issues identified should be stated and recorded).

or

C. The Cabinet Advisory Board does not support the recommendation(s) on at least one of the following grounds

- 3.1 Inadequate consultation with stakeholders; and/or
- 3.2 Inadequate evidence on which to base the decision; and/or
- 3.3 Insufficient consideration of legal and financial information; and/or
- 3.4 Another reason, as decided by the meeting of the Cabinet Advisory Board.

In each case the final Cabinet report will be amended to outline the option selected by the Cabinet Advisory Board and explain why this option was selected.

## Attending Meetings

Meetings are held in the town hall and are webcast live online.

Any member of the public may attend to watch/listen in person or online live via our website on the relevant committee's meeting page. A recording of the meeting will also be available shortly after the end of the meeting.

All meetings and agenda are open to the public except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

## Speaking at Meetings

Members of the public are encouraged to participate and may speak to the Council directly on any item on the agenda for up to 3 minutes. Members of the public (and any members of the Council who are not members of the committee) will need to register with Democratic Services in advance. Please see the agenda item titled **Notification of Persons Registered to Speak** for more details.

## Coming to the Town Hall

All visitors attending a public meeting at the Town Hall should report to Reception via the side entrance in Monson Way no earlier than 15 minutes before the start of the meeting.

Seating will be allocated on a first-come-first-serve basis. The Council may alter the number and location of available seats if necessary on safety or public health grounds.

The public proceedings of this meeting will be recorded and made available for playback on the Tunbridge Wells Borough Council website. Any other third party may also record or film meetings, unless exempt or confidential information is being considered, but are requested as a courtesy to others to give notice of this to the Clerk before the meeting. The Council is not liable for any third party recordings.

Further details are available on the website [www.tunbridgewells.gov.uk/meetings](http://www.tunbridgewells.gov.uk/meetings) or from Democratic Services.

If you require this information in another format,  
please contact us, call 01892 526121 or email  
[committee@tunbridgewells.gov.uk](mailto:committee@tunbridgewells.gov.uk)