

Elected Member Annual Report and Review 2012/13



Name of Member: Councillor David Jukes

Ward: Speldhurst and Bidborough

Section 1: Attendance at Council/ Committee and Sub-Committee meetings

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from Annual Council on 23 May 2012 to the end of April 2013.

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	5	6
Cabinet	13	15
Finance and Governance Cabinet Advisory Board	6	8
Appeals Committee	0	0
Planning and Transportation Cabinet Advisory Board (not a member)	1	8
Eastern Area Planning Committee (not a member)	1	15
Overview and Scrutiny Committee (not a member)	2	5

Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

County Council	Parish/Town Council	Town Forum
Kent County Council meetings - 14	Attendance at Speldhurst and Bidborough Parish Council meetings - 8	Civic Society - 3 Town Forum - 2

Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public.

Organisation	Brief description of your role
MKIP	Director
Locality Board	Chairman
Parish Chairmen's Meeting	Chairman

Section 3: Assisting Constituents

Please give an illustration of the ways in which you have assisted or liaised with your constituents, or other residents of the Borough (i.e resolving problems), including details of any surgeries you have held.

Generally in planning matters but also getting grass cut, arranging for benefits, assisting with grants and making public appearances and talking to members of the public about Council matters and my role as Leader.

Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Lead Member, or Mayoral duties).

Responsibility	Nature of your duties
Leader of the Council	Responsibilities include Policy, Partnerships and Performance, Democratic and Community Engagement, Human Resources, Learning and Development, Facilities, Regeneration and Property

Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc during the period 23 May 2012 to the end of April 2013 which have supported you in your duties as a councillor. Please check this with your own records and contact Wendy Newton-May if you have any queries.

Details of event	Date attended
Member Briefing - Benenden Hospital Briefing	28 August 2012

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

After 23 years on the Council as Chairman of Environmental, Licensing, General Purposes, Deputy Mayor, Mayor, Deputy Leader and now Leader, I have a pretty good idea how the Council works, but with new legislation coming in all the time then there is always something new to learn.

Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

Details of event	Role and purpose
Conservative Group Meetings	Group Leader
Cabinet Briefings	Chairman
Management Board/Cabinet meetings	Chairman
Estates Portfolio Holder	Chairman
Locality Board	Chairman
Local Enterprise Partnership (LEP)	Co/Chairman

Total number of internal meetings exceed 180, excluding any political only meetings.

Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

Being Leader of the Council in an interested yet demanding position, I am in the Town Hall at least 3-4 days a week and in this time in the building I could have up to 10 meetings a day on various issues which go from selling off non performing assets to Troubled Families.

I am expected to be available not only to see the Officers and Members but to those in Focus groups like the Civic Society, the Press and the general public.

I have constant contact with Central Government, our MP, County Hall and Leaders of other districts in Kent.

The Leadership is not just an eight hour day, five days a week position, it is evening and weekends when you are expected to be available to all members of the public and attend public functions.

Dated:25 April 2013