

# Elected Member Annual Report and Review 2012/13



**Name of Member:** Councillor Dianne Hill

**Ward:** Southborough & High Brooms

## Section 1: Attendance at Council/ Committee and Sub-Committee meetings

*This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from Annual Council on 23 May 2012 to the end of April 2013.*

| Name of Committee   | No. of meetings attended | No. of meetings held during the year |
|---|--------------------------|--------------------------------------|
| Full Council  | 4                        | 6                                    |
| Licensing Committee   | 5                        | 6                                    |
| Licensing Sub-Committee<br>(3 members called at any one time) | 1                        | 24                                   |
| Communities Cabinet Advisory Board                            | 6                        | 6                                    |
| Cabinet (not a member)  | 4                        | 15                                   |
| Joint Transportation Board (not a member)                     | 1                        | 4                                    |

*Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.*

| County Council | Parish/Town Council   | Town Forum |
|----------------|---|------------|
|                | As an elected member of Southborough Town Council I attend many meetings. |            |

## Section 2: Community Involvement

*Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public.*

| Organisation   | Brief description of your role   |
|--|--|
| Shdofa (twinning ass.)   | Active member  |
| Southborough Society<br>Friend of Barnett's Wood<br>Southborough in Bloom<br>TW Civic Society<br>School Gov St Matthew's School<br>Southborough and Kaniv Assoc. | Active member<br>Committee member<br>Committee member and planter and organising Member<br>Year 6, KS2 + visits and meetings.<br>Active member |

## Section 3: Assisting Constituents

*Please give an illustration of the ways in which you have assisted or liaised with your constituents, or other residents of the Borough (i.e resolving problems), including details of any surgeries you have held.*

Met with Bob Heapy (T&C) regarding money for play area for Barnett's Wood.  
Meet with T@C to raise various residents' issues.  
Obtained money form T&C for Easter eggs for Barnett's Wood event which I organised.  
Working with High Weald project on Southborough Common working with the High Weald Project and Borough to have bye laws for Barnett's Wood Nature Reserve.  
Attend Southborough Town Forum to take up issues within Southborough.  
Supported residents with land in High Brooms and the campaign to re-open High Brooms Tavern.  
Hold surgeries once a fortnight at Bliss cafe in Southborough.

My telephone numbers and address go out in the Southborough Town Newsletter 3 times a year as well as living in the ward and being easily accessible I will always return calls if not available.

I have dealt with many issues in the last year homelessness, arrears, allotments and many more.

## Section 4: Special Responsibilities

*Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Lead Member, or Mayoral duties).*

| Responsibility      | Nature of your duties |
|---------------------|-----------------------|
| Labour Group Leader |                       |
|                     |                       |

## Section 5: Learning and Development

*This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc during the period 23 May 2012 to the end of April 2013 which have supported you in your duties as a councillor. Please check this with your own records and contact Wendy Newton-May if you have any queries.*

| Details of event                          | Date attended     |
|---|-------------------|
| Licensing Committee Training              | 29 May 2012       |
| Media Training                            | 30 May 2012       |
| Equality Act Training                     | 14 June 2012      |
| Website Briefing                          | 21 June 2012      |
| Code of Conduct and Register of Interests | 25 October 2012   |
| Community Infrastructure Levy             | 20 September 2012 |
| Member Briefing – Gypsy Awareness         | 16 October 2012   |
| MKIP Partnership                          | 1 November 2012   |
| Introduction to Noise                     | 4 December 2012   |
| Residents Survey 2012 Results             | 17 January 2013   |
| Findings From The Census 2011             | 24 January 2013   |
| Policy Framework Briefing                 | 20 February 2013  |
| Site Allocations                          | 21 March 2013     |

*Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.*

None at this time.

## Section 6: Internal Meetings Attended

*Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.*

| Details of event                   | Role and purpose |
|------------------------------------|------------------|
| Group meetings                     | Leader of Group  |
| Waiting to go on licensing visits. |                  |
|                                    |                  |

**Section 7: Supplementary Information**

*Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.*

Dated:7 May 2013