

Elected Member Annual Report and Review 2012/13



Name of Member: Councillor Elizabeth Thomas

Ward: Paddock Wood (West)

Section 1: Attendance at Council/ Committee and Sub-Committee meetings

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from Annual Council on 23 May 2012 to the end of April 2013.

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	5	6
Appeals Committee	0	0
Overview and Scrutiny Committee	2	5
Planning and Transportation Cabinet Advisory Board	6	8
Eastern Area Planning Committee	11	15
Joint Eastern and Western Area Planning Committee	1	2

Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

County Council	Parish/Town Council	Town Forum
	Paddock Wood Town Council meetings	

Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public.

Organisation	Brief description of your role
Paddock Wood Research Group	Chairman
Paddock Wood History Society	President

Section 3: Assisting Constituents

Please give an illustration of the ways in which you have assisted or liaised with your constituents, or other residents of the Borough (i.e resolving problems), including details of any surgeries you have held.

Constituents find it easier to phone, email or speak to me in and around the town. The range of help given covers planning, housing and policing matters. Many enquiries can be resolved by either TWBC officers or PWTC's Clerk while others are re-directed to KCC. In some cases I am able to advise from my own experience.

I have attended many public meeting relating to planning matters.

Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Lead Member, or Mayoral duties).

Responsibility	Nature of your duties
Chairman – Appeals Committee	

Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc during the period 23 May 2012 to the end of April 2013 which have supported you in your duties as a councillor. Please check this with your own records and contact Wendy Newton-May if you have any queries.

Details of event	Date attended
Member Briefing – Gypsy Awareness	16 October 2012
Short Bites - Refuse Storage and other Ancillary works for Development	19 November 2012
Planning Short Bites – Affordable Housing Funding	10 December 2012
Planning Short Bite – Call-ins and changes to the planning system	28 January 2013
Questions – Focus on Office to Residential Change of Use	11 March 2013
Planning Short Bites – Planning Forum Review and Travel Plans	22 April 2013

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

None

Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

Details of event	Role and purpose
Conservative Group meetings	Member
Various meetings with officers as and when required	

Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

Dated:8 May 2013