

Elected Member Annual Report and Review 2012/13



Name of Member: Councillor John Cunningham

Ward: Hawkhurst and Sandhurst

Section 1: Attendance at Council/ Committee and Sub-Committee meetings

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from Annual Council on 23 May 2012 to the end of April 2013.

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	6	6
Cabinet	15	15
Communities Cabinet Advisory Board	6	6
Eastern Area Planning Committee	12	15
Joint Eastern and Western Area Planning Committee	1	1
Overview and Scrutiny Committee (not a member)	1	5
Planning and Transportation Cabinet Advisory Board (not a member)	1	8

Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

County Council	Parish/Town Council	Town Forum
Kent Health and Wellbeing – 6 Health Overview and Scrutiny(KCC) – 7 West Kent Libraries – 6	Hawkhurst PC – 7 Sandhurst PC – 7 Cranbrook PC - 2	NIL

Ambition – 3 Supporting People in Kent - 1		
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Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public.

Organisation	Brief description of your role
T.C.H.A Summit meetings T.C.H.A Woods and Lakes Working Party T.C.H.A Sherwood Board	

Section 3: Assisting Constituents

Please give an illustration of the ways in which you have assisted or liaised with your constituents, or other residents of the Borough (i.e resolving problems), including details of any surgeries you have held.

T.W Access Group Sandhurst Twinning Association T.W. Mental Health Resource Cranbrook and Hawkhurst Rotary Over 50s Forum T.W Children's advisory Board (centres) Sandhurst Governor's Board
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Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Lead Member, or Mayoral duties).

Responsibility	Nature of your duties
Housing, Health and Wellbeing Portfolio Holder	Housing, Housing Needs, Revenues and Benefits, Health, Community Development, Rural Communities, Young and Old People
Chairman, Communities Cabinet Advisory Board	Chairing meetings of the Communities Cabinet Advisory Board
T Wells Health and Wellbeing Committee	Chair

Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc during the period 23 May 2012 to the end of April 2013 which have supported you in your duties as a councillor. Please check this with your own records and contact Wendy Newton-May if you have any queries.

Details of event	Date attended
Planning Committee Training	28 May 2012
Media Training	29 May 2012
Planning Short Bite - Q & A's	20 June 2012
Member Briefing - Website	21 June 2012
Planning Member Training (NPPF & Conservation)	4 July 2012
Member Briefing – Rate Relief	18 July 2012
Member Briefing - Benenden Hospital Briefing	28 August 2012
Planning Short Bite – Pre-determination and Members' Interests	28 August 2012
Member Briefing – Local Council Tax Discount Scheme	5 September 2012
Code of Conduct and Register of Interests	11 September 2012
Community Infrastructure Levy	20 September 2012
Member Briefing – Landscape Designations	3 October 2012
Member Briefing – Gypsy Awareness	16 October 2012
Planning Short Bite – Government Announcements on Planning Reform and Related Housing Issues	29 October 2012
Introduction to Noise	4 December 2012
Licensing Training	22 January 2013
Planning Short Bite – Call-ins and changes to the planning system	28 January 2013
Questions – Focus on Office to Residential Change of Use	11 March 2013
Site Allocations	21 March 2013
Update on the Business Delivery Unit	16 March 2013

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

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Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

Details of event	Role and purpose
Public Transport Forum	Member
Conservative Group Meetings	Member

Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

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Dated:10/7/2013