

Elected Member Annual Report and Review 2014



Name of Member: Councillor David Jukes

Ward: Speldhust & Bidborough

Section 1: Attendance at Council/ Committee and Sub-Committee meetings

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from January to December 2014.

1 January – 10 June

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	2	2
Cabinet	5	5
Finance & Governance Cabinet Advisory Board	2	4

11 June – 31 December

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	5	5
Cabinet	6	7
Finance & Governance Cabinet Advisory Board	4	5

In addition, Councillor Jukes attended the following committee meetings as a visiting member:

Communities Cabinet Advisory Board, 2 meetings

Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

County Council	Parish/Town Council	Town Forum
19 meetings	8 meetings	3 Town Forum 1 Civic Society (AGM)

Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public.

Organisation	Brief description of your role
Parish chairman's Meetings	Chairman

Section 3: Assisting Constituents

Please give an illustration of the ways in which you have assisted or liaised with your constituents, or other residents of the Borough (i.e resolving problems), including details of any surgeries you have held.

Mainly by telephone or email.

Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Lead Member, or Mayoral duties).

Responsibility	Nature of your duties
Leader of the Council	Policy and performance, strategic partnerships, democratic, communications and community engagement, human resources, learning and development, facilities, regeneration, property, major projects
Leader of Conservative Group	
Development Advisory Panel - Chair	Chairing meetings of the Development Advisory Panel

Chair of MKIP	
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Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc during the period January to December 2014 which have supported you in your duties as a councillor. Please check this with your own records and contact Maria Burton if you have any queries.

Details of event	Date attended
Member Briefing – Digital Services	13 March 2014
Member Briefing – Electoral Review	8 Oct 2014

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

Learn how to use smartphones

Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

Details of event	Role and purpose
Conservative Group Meetings	Leader of the Group
Development Advisory Panel	Chair
Cabinet Briefings	Leader
Area Board	Chair
South East LEP	Director

Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

This year the number of internal and external meetings I have attended exceeded 200.

Being Lead of the Council not only entails chairing Cabinet but I also have a considerable number of other committees and organisations that I belong to and in some cases 'Chair'. These include but are not limited to:

- The Parish Chairmen's meeting
- Mid Kent Improvement Partnership (MKIP), which this year is hosted by TWBC and I Chair
- Member of the Local Enterprise Partnership Board
- I also attend numerous meetings in County Hall as Leader of TWBC along with other Kent Leaders.
- Member of the Kent Environmental Champions Group (KECG)

I also like to keep up with local issues in my own Parish and the Speldhurst and Bidborough ward by regularly attending their Parish Council meetings.

As Leader of the Council I am expected to be the spokesperson for the Council in matters relating to the press and the general public and I also have various regular meetings with:

- The Access Group
- The Tunbridge Wells Civic Society
- The Retail Group
- West Kent Chamber of Commerce
- Kent Police and Crime Commissioner

One of the more interesting aspects of my role is contact with the government and on various occasions over the past twelve months I have been invited to Downing Street to meet with the Prime Minister and the Secretary of State for Local Government together with various Ministers from other Government departments.

Whenever someone has a complaint that they don't know who to direct it to they generally come to me. This is all part of taking on the task of Leadership and I take a particular concern in the problems of members of the public and like to respond to them immediately so that they feel that at least somebody is looking after their interest, albeit very often they are highway matters which as a borough we have little impact on. However, I believe that our association with Kent County Council has improved out of all recognition over the past few years and generally speaking I can now get members of the public directed to the right person at KCC who can have an impact on their problems.

After producing the Five Year Plan the future looks interesting and let's hope that with goodwill and a bit of luck on all sides that we can develop the Plan and make the borough council efficient, self-sufficient and effective for the future.

Dated: 5 January 2015