

Elected Member Annual Report and Review 2014



Name of Member: Councillor Mike Rusbridge

Ward: Southborough North

Section 1: Attendance at Council/ Committee and Sub-Committee meetings

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from January to December 2014.

1 January – 10 June

| Name of Committee | No. of meetings attended | No. of meetings held during the year |
|--|--------------------------|--------------------------------------|
| Full Council | 2 | 2 |
| Planning & Transportation Cabinet Advisory Board | 2 | 2 |
| Planning Committee | 6 | 7 |

11 June – 31 December

| Name of Committee | No. of meetings attended | No. of meetings held during the year |
|--|--------------------------|--------------------------------------|
| Full Council | 5 | 5 |
| Cabinet | 7 | 7 |
| Finance & Governance Cabinet Advisory Board | 5 | 5 |
| Planning & Transportation Cabinet Advisory Board | 4 | 4 |

In addition, Councillor Rusbridge attended the following meetings as a visiting member:

Cabinet, 4 meetings

Audit and Governance Committee, 2 meetings

Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

| County Council | Parish/Town Council | Town Forum |
|----------------|--|------------|
| | Southborough Town Council: 3 meetings Finance (STC): 3 meetings Parks (STC): 1 meeting | |

Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public.

| Organisation | Brief description of your role |
|--|---|
| Trustees of C J Gallards Almshouse Charity | Trustee – attended 5 meetings Remuneration – 2 meetings Residents Appointments – 6 meetings |

Section 3: Assisting Constituents

Was approached by at least 5 residents to get the lighting switch-off trial abandoned on the A26. Lobbied the County Councillor and made a request to Kent Highways, with a satisfactory outcome.

Several planning enquiries dealt with, including properties in Hardinge Avenue, Doric Avenue, Pennington Place, Park Road and Victoria Road

Section 4: Special Responsibilities

| Responsibility | Nature of your duties |
|---|--|
| Cabinet – Finance & Governance Portfolio (from 11 June 2014) | Responsibilities include: Finance, internal audit, legal services, business continuity, change and delivery, ICT, business delivery unit, revenues and benefits. |
| Finance & Governance Cabinet Advisory Board – Chair (from 11 June 2014) | Chairing meetings of the Finance and Governance Cabinet Advisory Board |
| Planning Committee – Chair (before 11 June 2014) | Chairing meetings of the Planning Committee |
| Digital Champion (from July 2014) | Receiving regular updates and briefings on Digital progress |

Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc during the period January to December 2014 which have supported you in your duties as a councillor. Please check this with your own records and contact Maria Burton if you have any queries.

| Details of event | Date attended |
|--|------------------|
| Planning Short Bite – Trees and Subsidence | 8 January 2014 |
| Planning Short Bite – MidKIP Back Office | 19 February 2014 |
| Planning Short Bite – Planning Committee Review | 11 March 2014 |
| Planning Short Bite – Ash Dieback | 7 May 2014 |
| IER Training | 5 June 2014 |
| Audit & Governance Committee Training | 19 June 2014 |
| Member Briefing – Electoral Review | 8 Oct 2014 |
| Member Briefing – Digital First | 15 Oct 2014 |
| Member Briefing – Health and the CCG | 2 Dec 2014 |
| Member Briefing – The Budget and Five Year Plan | 4 Dec 2014 |
| Member Briefing – Kent Police and Crime Commissioner | 10 Dec 2014 |

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

None

Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

| Details of event | Role and purpose |
|---|------------------------------------|
| Conservative Group Meetings | Member (Chairman until April 2014) |
| Planning Policy Working Group | Member |
| Planning Committee Chairman's Briefings (before 11 June 2014) | Chairman |

Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

N/A

Dated: 26 January 2015