

Elected Member Annual Report and Review 2014



Name of Member: Councillor Elizabeth Thomas

Ward: Paddock Wood (West)

Section 1: Attendance at Council/ Committee and Sub-Committee meetings

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from January to December 2014.

1 January – 10 June

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	1	2
Planning Committee	6	7

11 June – 31 December

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	5	5
Planning Committee	11	11

In addition, Councillor Thomas attended the following meetings as a visiting member:

Cabinet, 4 meetings

Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

County Council	Parish/Town Council	Town Forum
	Member of Paddock Wood Town Council	

Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public.

Organisation	Brief description of your role

Section 3: Assisting Constituents

Please give an illustration of the ways in which you have assisted or liaised with your constituents, or other residents of the Borough (i.e resolving problems), including details of any surgeries you have held.

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Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Lead Member, or Mayoral duties).

Responsibility	Nature of your duties
Planning Policy Working Group – Vice-Chair (from 11 June 2014)	Chairing meetings of the Planning Policy Working Group when necessary

Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc during the period January to December 2014 which have supported you in your duties as a councillor. Please check this with your own records and contact Maria Burton if you have any queries.

Details of event	Date attended
Planning Short Bite – Trees and Subsidence	8 January 2014
Planning Short Bite – Assets of Community Value	29 January 2014
Planning Short Bite – MidKIP Planning Back Office	19 February 2014
Planning Short Bite – Planning Committee Review	11 March 2014
Member Briefing – Digital Services	13 March 2014
Planning Short Bite – Ash Dieback	7 May 2014
Planning Short Bite – Introduction from Chairman	18 June 2014
Planning Short Bite – Mid Kent Planning Services Update	30 July 2014
Planning Short Bite – Google Street View	6 August 2014
Planning Short Bite – Protocol for Members taking part in Planning Process	10 Sept 2014
Member Briefing – Electoral Review	8 Oct 2014
Member Briefing – Digital First	15 Oct 2014
Planning Short Bite – Capel Grange Farm	22 Oct 2014
Planning Short Bite – Update on MKIP	12 Nov 2014
Member Briefing – Health and the CCG	2 Dec 2014
Member Briefing – Kent Police and Crime Commissioner	10 Dec 2014

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

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Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

Details of event	Role and purpose
Conservative Group Meetings	Chair
Planning Policy Working Group	Vice-Chair
Community Grants' Assessment Panel	Vice-Chair

Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

I have attended briefings, away days, cabinet management board meetings and others that are considered to be appropriate.

Dated: 8 January 2015