

Elected Member Annual Report and Review 2014



Name of Member: Councillor Catherine Rankin (known as Mayhew until Nov 2014)
Ward: Park

Section 1: Attendance at Council/ Committee and Sub-Committee meetings

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from January to December 2014.

1 January – 10 June

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	1	2
Overview & Scrutiny Committee	2	2

11 June – 31 December

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	4	5
Overview & Scrutiny Committee	5	5

In addition, Councillor Rankin attended the following committee meetings as a visiting member:

Cabinet, 2 meetings

Joint Transportation Board, 3 meetings

Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

County Council	Parish/Town Council	Town Forum
		4

Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public.

Organisation	Brief description of your role
Sir Thomas Smythe's Charity – St Peter's Parish	Ensure that local residents can access grants available from the charity
St Peter's School - Governor	Work with the school to maintain outstanding standards and obtain new school premises

Section 3: Assisting Constituents

Please give an illustration of the ways in which you have assisted or liaised with your constituents, or other residents of the Borough (i.e resolving problems), including details of any surgeries you have held.

I have met with residents and local businesses on issues relating to planning, parking, road safety, acquisition of community open spaces.

I have also met with or contracted the appropriate Council officers.

Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Lead Member, or Mayoral duties).

Responsibility	Nature of your duties
Overview & Scrutiny Committee - Chair	Chairing meetings of the Overview and Scrutiny Committee
Joint Overview and Scrutiny Committee (1 meeting) - Chair	Chairing meetings of the Joint Overview and Scrutiny Committee

Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc during the period January to December 2014 which have supported you in your duties as a councillor. Please check this with your own records and contact Maria Burton if you have any queries.

Details of event	Date attended
Member Briefing – Markerstudy Presentation	3 April 2014
Member Briefing – Electoral Review	8 Oct 2014
Member Briefing – Health and the CCG	2 Dec 2014
Member Briefing – Kent Police and Crime Commissioner	10 Dec 2014

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

I would like an opportunity to speak to newly-elected councillor about the role and potential impact of the Overview and Scrutiny Committee.

Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

Details of event	Role and purpose
Conservative Group Meetings	Member
Constitutional Review Working Party	Member
Planning Policy Working Group	Member

Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

N/A

Dated: 24 February 2015