

Elected Member Annual Report and Review 2015



Name of Member: Councillor Len Horwood

Ward: Pantiles & St Mark's

Section 1: Attendance at Council/ Committee and Sub-Committee meetings

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from January to December 2015.

1 January – 27 May

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	4	4
Audit & Governance Committee	2	2
General Purposes Committee	1	1
Finance & Governance Cabinet Advisory Board	2	2

28 May – 31 December

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	3	3
Audit & Governance Committee	3	3
General Purposes Committee	0	0

Finance & Governance Cabinet Advisory Board	4	5
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Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

County Council	Parish/Town Council	Town Forum
None	None	None

Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public.

Organisation	Brief description of your role
Banner Farm Residents Association	Co-Chairman
Trinity Theatre and Arts Centre	Board Member
Mental Health Resource	Chairman
Claremont School	Governor
RCH	Chairman

Section 3: Assisting Constituents

Please give an illustration of the ways in which you have assisted or liaised with your constituents, or other residents of the Borough (i.e. resolving problems), including details of any surgeries you have held.

Normally on planning, highways and pavement/grass verges.

Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Lead Member, or Mayoral duties).

Responsibility	Nature of your duties
Chairman of the Audit & Governance Committee	Chairing meetings of the Audit & Governance Committee
Vice-Chairman of the Finance and Governance Advisory Board	Chairing meetings of the Finance and Governance Advisory Board in the absence of the Chairman

Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc during the period January to December 2015 which have supported you in your duties as a councillor. Please check this with your own records and contact Emily Metcalf if you have any queries.

Details of event	Date attended
Audit and Governance Committee Training	24 March 2015
Audit and Governance Committee Training	23 June 2015
Counting the Cost of Difficult Planning Decisions	22 July 2015
Community Safety	13 October 2015

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

None

Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

Details of event	Role and purpose
Conservative Group Meetings	Member
Development Advisory Panel	Member
Audit & Governance Chairman's Briefings	Chairman

Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

N/A

Dated: 13 January 2016