

Elected Member Annual Report and Review 2015



All activity is from May 2015, when the Member was elected

Name of Member: Councillor Thelma Huggett

Ward: Rusthall

Section 1: Attendance at Council/ Committee and Sub-Committee meetings

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from January to December 2015.

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	4	4
Licensing Committee	3	3
Licensing Sub-Committee (only 3 of the 15 members are called at any time, including attendance as guest)	3	4
Overview and Scrutiny Committee	4	4

Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

County Council	Parish/Town Council	Town Forum
	5 plus 1 expected.	

Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public.

Organisation	Brief description of your role
The League of Friends of Tunbridge Wells Hospital	Treasurer
Conservative Ladies Group	Treasurer
Tunbridge Wells Conservative Association (TWCA) Executive committee	Deputy Chairman – Fund raising
TWCA Local Government Committee	Committee Member
TWCA Sherwood Branch	Deputy Chairman

Section 3: Assisting Constituents

Please give an illustration of the ways in which you have assisted or liaised with your constituents, or other residents of the Borough (i.e. resolving problems), including details of any surgeries you have held.

Monthly surgeries on last Friday of each month excluding Dec. Held jointly with Councillor Podbury.

Regular attendance at Rusthall Village Association as a member.

Became a Friend of Rusthall and Tunbridge Wells Commons.

Supported and responded to residents problems with Targetfollow regarding the Common.

Dealt with queries and consulted with KCC member from residents concerning noise disturbance and vandalism at a MUGA: an education query and queries regarding traffic on narrow lanes. Various other queries answered together with liaison with the Parish Council.

Contacted environmental services about litter and who is responsible for street cleaning.

Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Lead Member, or Mayoral duties).

Responsibility	Nature of your duties
None	

Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc. during the period January to December 2015 which have supported you in your duties as a councillor. Please check this with your own records and contact Emily Metcalf if you have any queries.

Details of event	Date attended
Licensing Training	15 June 2015
Behind the Scenes at the Museum	25 June 2015
Hidden in clear view	25 June 2015
Cultural & Learning Hub	15 July 2015
Counting the Cost of Difficult Planning Decisions	22 July 2015
Health Matters	17 September 2015
Managing Conflict	29 September 2015
Community Safety	13 October 2015
Universal Credit	14 October 2015
Presentation Skills and Public Speaking	19 October 2015
Engaging and Empowering your Community	27 October 2015
Re-development at RVP	27 October 2015
Update of Review of Care Quality	19 November 2015
Transformation Challenge Award	3 December 2015
Setting our priorities and the budget for 2016/17	9 December 2015

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

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Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

Details of event	Role and purpose
Constitution Review Working Party	Member – to ensure the constitution is up to date

Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

In my first year as a Councillor I have been keen to attend every meeting at which attendance is required, and all briefings and training sessions. I have made determined efforts to attend as many village events as possible as well as monthly surgeries, working with my fellow councillor, County councillor and local MP.

I love what I do.

I strongly believe our role as Councillors extends beyond the ward. I have tried to express this sense of belonging to and supporting the Borough Community through, for example, attendance at the Remembrance Day service and acting as the mayor's consort on a couple of occasions while the Mayoress was on sick leave. I have assisted my fellow councillors by campaigning and delivering leaflets in other wards.

I have attended all the Town Hall Briefings and the Group meetings.

I have taken part in an enforcement evening with the police and the licencing officers. I have also been to visit the Sevenoaks centre.

Dated: 2 December 2015

Updated: 18 December 2015