

Elected Member Annual Report and Review 2015



Name of Member: Councillor Jane March

Ward: Brenchley & Horsmonden

Section 1: Attendance at Council/ Committee and Sub-Committee meetings

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from January to December 2015.

1 January – 27 May

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	4	4
Cabinet	6	6
Communities Cabinet Advisory Board	3	3

28 May – 31 December

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	3	3
Cabinet	7	7
Communities Cabinet Advisory Board	3	3

Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

County Council	Parish/Town Council	Town Forum
(Local Area Board) 2	Brenchley & Matfield Parish 3 Horsmonden Parish over 30	3

Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public.

Organisation	Brief description of your role
Kent Association of Local Councils	Representing parish of Horsmonden and the Borough
Parish Chairs Forum (until May 2015)	As parish Chair and Portfolio Holder
Horsmonden Parish Council Chairman (until May 2015)	Monthly meetings of Full Council plus monthly meetings of the Planning Committee
LGA Rural Commission	
Action with Communities in Rural Kent	Representative for Horsmonden
Horsmonden Parish Council Member	Member
Rural Services Network	Tourism, Leisure and Economic Development Portfolio Holder
Fairtrade	Member and event supporter
Grosvenor & Hilbert Project Board	Member and event supporter (7 meetings and events)
Public Transport Forum	Representative for Horsmonden

Public Art Board	Member and supporter – 6 meetings and events
Ward Speedwatch	5 sessions
Brenchley, Matfield and Horsmonden events	At least 15
Mayoral events	Supporter – 6 events
Sounds of the Wells	Supporter – 6 meetings and event

Section 3: Assisting Constituents

Please give an illustration of the ways in which you have assisted or liaised with your constituents, or other residents of the Borough (i.e. resolving problems), including details of any surgeries you have held.

I have helped residents with problems ranging from bin collections, planning and roads, noise and traffic, house repairs and general information plus Gatwick Review noise issues.

Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Lead Member, or Mayoral duties).

Responsibility	Nature of your duties
Tourism, Leisure and Economic Development Portfolio Holder	Responsibilities include: tourism, farmers' market, non-regeneration economic development, cemeteries and crematorium, leisure, assembly hall, museum, parks and sports centres, events, grants, customer access and Gateway
Chairman of the Communities Cabinet Advisory Board	Chairing meetings of the Communities Cabinet Advisory Board
Chairman of the Community Grants' Assessment Panel	Chairing meetings of the Community Grants' Assessment Panel
LGA	Sparse Rural Representative
Chairman of the Investigatory Committee (until May 2015)	Chairing meetings of the Investigatory Committee
Cultural & Learning Hub (until May 2015)	Board Member

Royal Tunbridge Wells Together	Board Member
First World War Steering Group	Member

Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc during the period January to December 2015 which have supported you in your duties as a councillor. Please check this with your own records and contact Emily Metcalf if you have any queries.

Details of event	Date attended
DPD Planning Workshop	3 February 2015
MKIP Briefing	17 March 2015
Policing	18 March 2015
Kent Neuroscience	24 March 2015
Cultural & Learning Hub	15 July 2015
Counting the Cost of Difficult Planning Decisions	22 July 2015
Health Matters	17 September 2015
Community Safety	13 October 2015
Design and Heritage Workshop	24 November 2015
Transformation Challenge Award	3 December 2015
Design and Heritage Workshop	8 December 2015

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

None

Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

Details of event	Role and purpose
Conservative Group Meetings	Member
Constitutional Review Working Party	Member
Community Grants' Assessment Panel	Chairman
TWITA (20mph) meeting with KCC	Attendee
West Kent Partnership	Member

Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

I have supported such events as Love Where We Live awards.

Dated: 18 January 2016