

Elected Member Annual Report and Review 2015



Name of Member: Councillor Graham Munn

Ward: Southborough & High Brooms

Section 1: Attendance at Council/ Committee and Sub-Committee meetings.

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from January to December 2015.

1 January – 27 May

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	3	4
General Purposes Committee	1	1
Finance & Governance Cabinet Advisory Board	2	2

28 May – 31 December

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	3	3
Planning Committee	8	10
Finance & Governance Cabinet Advisory Board	5	5

Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

County Council	Parish/Town Council	Town Forum
Nil	Southborough Town Council 36 meetings	Nil

Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public.

Organisation	Brief description of your role
Tunbridge Wells Access Group	Representative of Southborough Town Council

Section 3: Assisting Constituents

Please give an illustration of the ways in which you have assisted or liaised with your constituents, or other residents of the Borough (i.e. resolving problems), including details of any surgeries you have held.

Although I have not held any surgeries this year, I have attended various functions and events in the community which have made me visible and accessible to local people. These include the Remembrance Sunday ceremony in Southborough, two ceremonies marking the centenary of the sinking of the HMS Hythe, a concert for the same and the Southborough Winter Fayre as well as the annual Town Meeting earlier in the year. I have also attended occasions when there have been public displays about the Southborough Hub.

Individually I have met various residents who have sought my help, or who I have discussed issues with, including one who required me to advocate on a personal matter, three who wished me to protest about an issue regarding car parking charges being levied by a housing association, which resulted in a reduction of those charges, and another who is concerned about speeds on local residential roads. Due to the latter issue and my concern about road safety and about cycling I have attended two meetings of the Joint Transport Board and intend to attend others as an observer.

I also intervened when it was rumoured that certain trees were to be felled outside the local library, with the result that the trees have been scheduled for Tree Protection Orders.

Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Lead Member, or Mayoral duties).

Responsibility	Nature of your duties
None	

Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc. during the period January to December 2015 which have supported you in your duties as a councillor. Please check this with your own records and contact Emily Metcalf if you have any queries.

Details of event	Date attended
Member Briefing 5 year Plan Transforming the Museum	25 February 2015
Member Briefing MKIP Update	17 March 2015
Member Briefing Local Policing in TW	18 March 2015
Planning Short Bite: Scaling Plans on the Planning Pages of the Website	17 June 2015
Hidden in clear view	25 June 2015
Cultural & Learning Hub	15 July 2015
Counting the Cost of Difficult Planning Decisions	22 July 2015
Planning Short Bite: "Applications for works to protected trees"	29 July 2015
Planning Short Bite: 5 Year Housing Land Supply, the NPPF and Wider Implications	09 September 2015
Health Matters	17 September 2015
Managing Conflict	29 September 2015
Planning Short Bite: 5 Year Housing Land Supply, the NPPF and Wider Implications	30 September 2015
Community Safety	13 October 2015
Universal Credit	14 October 2015
Kent Air Ambulance	21 October 2015
Engaging and Empowering your Community	27 October 2015
Re-development at RVP	27 October 2015
Planning Short Bite: Overview of Highgate Hill appeal decision and implications	11 November 2015
Update of Review of Care Quality	19 November 2015
Planning Short Bite: Site Inspections and Call-Ins	2 December 2015
Transformation Challenge Award	3 December 2015
Setting our priorities and the budget for 2016/17	9 December 2015

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

I shall continue to need to be kept abreast with a) any technological changes within the Council`s systems which affect me directly and b) relevant changes in the law, especially any concerning planning.

Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

Details of event	Role and purpose
Labour Group Meetings Ad hoc	Member To communicate with colleagues
Constitutional Review Working Party	Member
Planning Policy Working Group (5 meetings)	Member To assist with the work and to communicate with colleagues in the Borough Council and Town Council where appropriate

Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

As a Labour Councillor in a Conservative led and Conservative dominated Council, I attend many meetings where the political parties are not relevant at all or are only slightly of relevance in coming to a joint decision. Therefore I do not vote on party grounds but on pragmatic, logical or legal grounds in those cases. However, there are sometimes issues that come up where I believe that my political party has a position that I should uphold or where I think my conscience should help my decision-making. In which case, I vote on that basis, which may mean presenting the minority voice of dissent.

Dated: 14 December 2015

Updated: 21 December 2015