

# Elected Member Annual Report and Review 2015



Name of Member: Councillor David Neve

Ward: St James'

## Section 1: Attendance at Council/ Committee and Sub-Committee meetings

*This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from January to December 2015.*

*1 January – 27 May*

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	4	4
Planning & Transportation Cabinet Advisory Board	2	2
Joint Transportation Board	2	2

*28 May – 31 December*

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	3	3
Planning & Transportation Cabinet Advisory Board	4	5
Joint Transportation Board	2	2

*Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.*

County Council	Parish/Town Council	Town Forum
None	None	None

## **Section 2: Community Involvement**

*Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public.*

Organisation	Brief description of your role
Friends of Hilbert and Grosvenor Park	Member

## **Section 3: Assisting Constituents**

*Please give an illustration of the ways in which you have assisted or liaised with your constituents, or other residents of the Borough (i.e. resolving problems), including details of any surgeries you have held.*

I promptly report problems raised by constituents to the Borough or County Council. I get involved locally through pothole reporting, planning assistance and addressing parking issues.

I do not hold surgeries as I prefer to be available at all times; I am always available by phone, email or home contact.

I walk around the ward several times a week to speak to people as I see them.

Many of the queries and problems brought to me are of a personal nature. Where appropriate I ensure that the issues are brought to the attention of relevant officers at the Council.

## Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Lead Member, or Mayoral duties).

Responsibility	Nature of your duties
Deputy Mayor of the Borough (from May 2015)	
Leader of Lib Dem Group	Putting forward the party's proposals and setting out an alternative budget

## Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc. during the period January to December 2015 which have supported you in your duties as a councillor. Please check this with your own records and contact Emily Metcalf if you have any queries.

Details of event	Date attended
Re-development at RVP	27 October 2015

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

## Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

Details of event	Role and purpose
Lib Dem Group Meetings	Leader
Community Grants Assessment Panel	Participant

## Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

Dated: 14 December 2015

Updated: 21 December 2015