

Elected Member Annual Report and Review 2015



All activity is from September 2015, when the Member was elected

Name of Member: Councillor Joe Simmons

Ward: Southborough North

Section 1: Attendance at Council/ Committee and Sub-Committee meetings

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from January to December 2015.

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	2	2

Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

County Council	Parish/Town Council	Town Forum
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Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public.

Organisation	Brief description of your role

Section 3: Assisting Constituents

Please give an illustration of the ways in which you have assisted or liaised with your constituents, or other residents of the Borough (i.e. resolving problems), including details of any surgeries you have held.

Weekly surgeries each Friday 10.00-11.00 at Café Bliss, Southborough.

Meetings with constituents to discuss issues of drains, hedge clearance, footpath conditions, Japanese Knotweed presence on A26 and assist with planning application issues – all followed up with parties.

With assistance of County Councillor had drains along A26 cleared to remove large pools of standing water when raining

Also with support from County Councillor had bus stop moved and street light adjusted to assist resident.

With support from neighbouring councillor and parish council had public bench renewed.

Held meetings with Council officials to clarify status and certain aspects of Southborough Hub development.

Held discussions with Southborough Town Council re parking situation in Pennington Road car park.

Participated in public meeting at Assembly Theatre on Gatwick / aircraft noise

Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Lead Member, or Mayoral duties).

Responsibility	Nature of your duties
None	

Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc. during the period May to December 2015 which have supported you in your duties as a councillor. Please check this with your own records and contact Emily Metcalf if you have any queries.

Details of event	Date attended
Health Matters	17 September 2015
Update of Review of Care Quality	19 November 2015
Transformation Challenge Award	3 December 2015

Budget Plan	9 December 2015
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Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

None

Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

Details of event	Role and purpose
Planning & Transportation Cabinet Advisory Board	
Overview and Scrutiny Committee	
Conservative Group Meetings	

Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

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Dated: 18 January 2016