

Elected Member Annual Report and Review 2015



Name of Member: Councillor Mrs Elizabeth Thomas

Ward: Paddock Wood (West)

Section 1: Attendance at Council/ Committee and Sub-Committee meetings

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from January to December 2015.

1 January – 27 May

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	3	4
Planning Committee	6	6

28 May – 31 December

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	2	3
Planning Committee	7	10

Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

County Council	Parish/Town Council	Town Forum
2 re. primary education	PWTC – 10 + Various committees	N/A

Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public.

Organisation	Brief description of your role
Kent College, Pembury	School Governor

Section 3: Assisting Constituents

Please give an illustration of the ways in which you have assisted or liaised with your constituents, or other residents of the Borough (i.e. resolving problems), including details of any surgeries you have held.

I listen to constituents, put them in touch with the appropriate people, and follow up on the situation. We have found surgeries to be non productive, but I make myself accessible in shops, church, by phone, e-mail and at PWTC meetings, for example.

Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Lead Member, or Mayoral duties).

Responsibility	Nature of your duties
Planning Policy Working Group – Vice-Chair (until May 2015)	Chairing meetings of the Planning Policy Working Group when necessary

Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc during the period January to December 2015 which have supported you in your duties as a councillor. Please check this with your own records and contact Emily Metcalf if you have any queries.

Details of event	Date attended
Planning Short Bites Prior Notifications	21 January 2015
Member Briefing 5 year Plan Transforming the Museum	25 February 2015
Member Briefing MKIP Update	17 March 2015
Member Briefing Local Policing in TW	18 March 2015
Planning Short Bites -Heritage Assets	25 March 2015
Planning Committee Short Bite - pd/eia regulations	08 April 2015
Planning Committee Short Bite - "Call-In" and Update on Enforcement	29 April 2015
Planning Short Bite: Material/Non Material Planning Considerations	03 June 2015
Planning Short Bite	19 August 2015
Planning Short Bite: 5 Year Housing Land Supply, the NPPF and Wider Implications	09 September 2015
Health Matters	17 September 2015
Planning Short Bite: 5 Year Housing Land Supply, the NPPF and Wider Implications	30 September 2015
Community Safety	13 October 2015
Planning Short Bite: Kent Air Ambulance	21 October 2015
Planning Short Bite: Overview of Highgate Hill appeal decision and implications	11 November 2015
Update of Review of Care Quality	19 November 2015
Planning Short Bite: Site Inspections and Call-Ins	2 December 2015
Transformation Challenge Award	3 December 2015

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

--

Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

Details of event	Role and purpose
Conservative Group Meetings	Chairman
Planning Policy Working Group	Vice-Chairman
Community Grants' Assessment Panel	Vice-Chairman

Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

Having retired some years ago, I now have time to spend on council matters.

Dated: 22 December 2015