

Elected Member Annual Report and Review 2015



Name of Member: Councillor Chris Woodward

Ward: Broadwater

Section 1: Attendance at Council/ Committee and Sub-Committee meetings

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from January to December 2015.

1 January – 27 May

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	3	4
Joint Transportation Board	2	2
Licensing Committee	2	2
Licensing Sub-Committee (only 3 of the 15 members are called at any one time)	1	6
Overview and Scrutiny Committee	4	4
Finance and Governance Cabinet Advisory Board	2	2

28 May – 31 December

Name of Committee	No. of meetings attended	No. of meetings held during the year
Full Council	1	3
General Purposes Committee	0	0
Licensing Committee	2	3

Licensing Sub-Committee (only 3 of the 15 members are called at any one time)	0	4
Overview and Scrutiny Committee	4	4
Joint Transportation Board	2	2

Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

County Council	Parish/Town Council	Town Forum
1	8	6

Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public.

Organisation	Brief description of your role
Action with Communities in Rural Kent	Meant to be a representative for the Borough but never appear to get invites for meetings (same for last two years – ever since coming 'aboard')
Number One Community Trust	Trustee – also responsible for the Café. Meetings every month. Usually visit Café 2/3 times a week
Tunbridge Wells Commons Conservators	Conservator

Section 3: Assisting Constituents

Please give an illustration of the ways in which you have assisted or liaised with your constituents, or other residents of the Borough (i.e. resolving problems), including details of any surgeries you have held.

Chair a Broadwater Ward Community Forum every two months (I formed this over two years ago) – most attendees being service providers, Church and school reps, housing associations and resident associations.

Secured a MUGA for local Hunters Park, and other improvements to it.

Secured improvements to 'street' fabric around Community Centre (resurfacing public space, bollards, TWBC owned shrubbery)

Worked to get the Sir Alf Ramsay registered as an Asset of Community Value.

Secured the use of the Showfields Hall for local community use, after 20 or so years of use by a commercial enterprise. Worked alongside others to try to renovate the Hall.

Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Lead Member, or Mayoral duties).

Responsibility	Nature of your duties
Youth and Business Delivery Unit Champion	Coordination with KCC representative and TWBC officers. Review of projects, progress and issues of projects.

Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc during the period January to December 2014 which have supported you in your duties as a councillor. Please check this with your own records and contact Maria Burton if you have any queries.

Details of event	Date attended
Licensing Committee Training	13 January 2015
Member Briefing 5 year Plan Transforming the Museum	25 February 2015
Member Briefing MKIP Update	17 March 2015
Member Briefing Local Policing in TW	18 March 2015
Licensing Training	09 June 2015
Hidden in clear view	25 June 2015
Cultural & Learning Hub	15 July 2015
Counting the Cost of Difficult Planning Decisions	22 July 2015
Health Matters	17 September 2015
Managing Conflict	29 September 2015

Community Safety	13 October 2015
Update of Review of Care Quality	19 November 2015
Transformation Challenge Award	3 December 2015

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

Details of event	Role and purpose
Conservative Group Meetings	Member
Parish Enabling Reserve Working Group	TWBC member representative
S106 Working Group (OSC)	

Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

Have continued leadership role in my Church (5-8 hours a week)

Continue to work on a part-time basis (5-8 days a month)

Have five adult living children and 8 grandchildren – family time is important to me.

Dated: 21 December 2015