

Audit and Governance Committee

23 May 2018

Is the final decision on the recommendations in this report to be made at this meeting?

Yes

Appointments to the Constitution Review Working Party

Final Decision-Maker	Audit and Governance Committee
Portfolio Holder(s)	Councillor David Jukes – Leader of the Council
Lead Director	Lee Colyer – Director of Finance, Policy and Development
Head of Service	Jane Clarke – Head of Policy and Governance
Lead Officer/Author	Mike McGeary – Democratic Services Officer
Classification	Non-exempt
Wards affected	All

This report makes the following recommendations to the final decision-maker:

That members be appointed to the Constitution Review Working Party for the 2018/19 municipal year. (NOTE: The recommended names will be circulated in advance of the meeting.)

This report relates to the following Five Year Plan Key Objectives:

- A Confident Borough

Timetable

Meeting	Date
Political group leaders	4 – 11 May 2018
Audit and Governance Committee	23 May 2018

Appointments to the Constitution Review Working Party

1. PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1 To appoint members to the Constitution Review Working Party (CRWP), for the 2018/19 municipal year.
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2. INTRODUCTION AND BACKGROUND

- 2.1 The Working Party was established in June 2009. Its functions and terms of reference are set out in Appendix A to this report.
 - 2.2 The Working Party is required to assist the Audit and Governance Committee in undertaking periodic reviews of the Constitution and keeping the document up-to-date in line with changes to the law, central government guidance, Council decisions and evolving working practices.
 - 2.3 The current members of the Working Party are Borough Councillor Jane March and (now former Councillors) Graham Munn and Catherine Rankin, together with independent member Tony Quigley. Mr Quigley is the current Chairman.
 - 2.4 The CRWP is a working group of the Audit and Governance Committee. As a working group, it is not subject to the political balance criteria. However, its membership is set out in its terms of reference as follows:
 - One member of the Executive (who will be responsible for reporting the views of Cabinet to the Working Party)
 - One member of the ruling group that is not a member of the Executive (who will be responsible for reporting the views of the ruling group to the Working Party)
 - One member of the opposition group(s) (who will be responsible for reporting the views of the opposition groups to the Working Party)
 - One independent member of the Audit and Governance Committee
 - 2.5 The terms of reference also state that “Meetings will be chaired by the Independent Member (and in his or her absence by the Monitoring Officer or his or her representative)”.
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3. AVAILABLE OPTIONS

- 3.1 Unless the authority wishes to disband the Working Party, the only option is to appoint members for the 2018/19 municipal year.
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4. PREFERRED OPTION AND REASONS FOR RECOMMENDATIONS

- 4.1 Appointments are made at the discretion of the Audit and Governance Committee, following discussion with the leaders of the political groups and members of the Council. The current Chairman (Mr Tony Quigley) has confirmed his willingness to remain as Chairman.
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5. CONSULTATION RESULTS AND PREVIOUS COMMITTEE FEEDBACK

- 5.1 The Leader of the Council and other group leaders have been consulted.
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6. NEXT STEPS: COMMUNICATION AND IMPLEMENTATION OF THE DECISION

- 6.1 The Committee's decision will be published on the Council's website following the meeting on 23 May 2018. Appointed members will be advised direct.
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7. CROSS-CUTTING ISSUES AND IMPLICATIONS

Issue	Implications	Sign-off (name of officer and date)
Legal including Human Rights Act	The power to make appointments to a working party of the Audit and Governance Committee rests with that Committee.	Mike McGeary Democratic Services Officer 27 April 2018
Finance and other resources	There are no additional finance implications as a result of this decision.	Mike McGeary Democratic Services Officer 27 April 2018
Staffing establishment	There are no additional staffing implications as a result of this decision.	Mike McGeary Democratic Services Officer 27 April 2018
Risk management	There are no additional risk management implications as a result of this decision.	Mike McGeary Democratic Services Officer 27 April 2018
Environment and sustainability	There are no additional environment implications as a result of this decision.	Mike McGeary Democratic Services Officer 27 April 2018

Community safety	There are no additional community safety implications as a result of this decision.	Mike McGeary Democratic Services Officer 27 April 2018
Health and Safety	There are no additional health and safety implications as a result of this decision.	Mike McGeary Democratic Services Officer 27 April 2018
Health and wellbeing	There are no additional health and wellbeing implications as a result of this decision.	Mike McGeary Democratic Services Officer 27 April 2018
Equalities	There are no additional equalities implications as a result of this decision.	Mike McGeary Democratic Services Officer 27 April 2018

8. REPORT APPENDICES

The following document is to be published with, and forms part of, the report:

- Appendix A: The terms of reference of the Constitutional Review Working Party

9. BACKGROUND PAPERS

Copy of the report made to this Committee, dated 24 May 2017