

Audit and Governance Committee

22 May 2019

Is the final decision on the recommendations in this report to be made at this meeting?

Yes

Appointments to the Constitution Review Working Party

Final Decision-Maker	Audit and Governance Committee
Portfolio Holder(s)	Councillor Alan McDermott – Acting Leader of the Council
Lead Director	Lee Colyer – Director of Finance, Policy and Development
Head of Service	Finbar Gibbons – Head of Policy and Governance
Lead Officer/Author	Cheryl Clark – Democratic Services Officer
Classification	Non-exempt
Wards affected	All

This report makes the following recommendation to the final decision-maker:

That the Committee notes the members to be appointed to the Constitution Review Working Party for the 2019/20 municipal year. (NOTE: The names of the members proposed will be circulated in advance of the meeting as Appendix B.)

This report relates to the following Five Year Plan Key Objectives:

- Providing Value – To ensure we operate in a business-like way

Timetable

Meeting	Date
Political group leaders	13 May 2019
Audit and Governance Committee	22 May 2019

Appointments to the Constitution Review Working Party

1. PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1 To appoint members to the Constitution Review Working Party (CRWP), for the 2019/20 municipal year.
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2. INTRODUCTION AND BACKGROUND

- 2.1 The Working Party was established in June 2009. Its functions and terms of reference are set out in Appendix A to this report.
 - 2.2 The Working Party is required to assist the Audit and Governance Committee in undertaking periodic reviews of the Constitution and keeping the document up-to-date in line with changes to the law, central government guidance, Council decisions and evolving working practices.
 - 2.3 The Borough Councillors proposed as members of the Working Party will be circulated prior to the meeting as Appendix B. Independent Member Tony Quigley is proposed to continue as the Chairman.
 - 2.4 The CRWP is a working group of the Audit and Governance Committee. As a working group, it is not subject to the political balance criteria. However, its membership is set out in its terms of reference as follows:
 - One member of the Executive (who will be responsible for reporting the views of Cabinet to the Working Party)
 - One member of the ruling group that is not a member of the Executive (who will be responsible for reporting the views of the ruling group to the Working Party)
 - One member of the opposition group(s) (who will be responsible for reporting the views of the opposition groups to the Working Party)
 - One independent member of the Audit and Governance Committee
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3. AVAILABLE OPTIONS

- 3.1 Unless the authority wishes to disband the Working Party, the only option is to appoint members for the 2019/20 municipal year.
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4. PREFERRED OPTION AND REASONS FOR RECOMMENDATIONS

- 4.1 Appointments are made at the discretion of the Leader in conjunction with the Chairman of the Audit and Governance Committee, following discussion with the leaders of the political groups and members of the Council. The current Chairman (Mr Tony Quigley) has confirmed his willingness to remain as Chairman.
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5. CONSULTATION RESULTS AND PREVIOUS COMMITTEE FEEDBACK

- 5.1 The acting Leader of the Council and other group leaders have been consulted.
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6. NEXT STEPS: COMMUNICATION AND IMPLEMENTATION OF THE DECISION

- 6.1 The decision will be published on the Council's website following the meeting on 22 May 2019.
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7. CROSS-CUTTING ISSUES AND IMPLICATIONS

Issue	Implications	Sign-off (name of officer and date)
Legal including Human Rights Act	The Working Party's Terms of Reference state the membership of the working party will be selected by the Leader in consultation with the Chairman of the Audit and Governance Committee and the opposition group leaders. The appointments are reported to the Audit and Governance Committee for noting as it is a function of the Committee to maintain an overview of the Council's constitution.	Keith Trowell Team Leader (Corporate Governance) 14 May 2019
Finance and other resources	There are no additional finance implications as a result of this decision.	Cheryl Clark Democratic Services Officer 14 May 2019
Staffing establishment	No issues identified..	Cheryl Clark Democratic Services Officer 14 May 2019
Risk management	No issues identified	Cheryl Clark Democratic Services Officer 14 May 2019

Data Protection	No issues identified.	Cheryl Clark Democratic Services Officer 14 May 2019
Environment and sustainability	No issues identified.	Cheryl Clark Democratic Services Officer 14 May 2019
Community safety	No issues identified.	Cheryl Clark Democratic Services Officer 14 May 2019
Health and Safety	No issues identified.	Cheryl Clark Democratic Services Officer 14 May 2019
Health and wellbeing	No issues identified.	Cheryl Clark Democratic Services Officer 14 May 2019
Equalities	No issues identified.	Cheryl Clark Democratic Services Officer 14 May 2019

8. REPORT APPENDICES

The following document is to be published with, and forms part of, the report:

- Appendix A: The terms of reference of the Constitution Review Working Party
- Appendix B: Proposed membership of the Constitution Review Working Party (to follow)

9. BACKGROUND PAPERS

None.