

## Appendix A

### Proposed Amendments to Part 3 of the Constitution

#### Part 3, Annex B, Cabinet Portfolios, Page 32

Current wording :

Sustainability	Streetscene (including waste and street cleansing), Emergency Planning, Environmental Health and Protection, Food Hygiene and Health and Standards (inc. Corporate Health & Safety), Licensing, Sustainability, Drainage and Flooding.
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Proposed wording :

Sustainability	Streetscene (including waste and street cleansing), Emergency Planning, Environmental Health and Protection, Food Hygiene and Health and Standards, <del>inc. Corporate Health &amp; Safety</del> , Licensing, Sustainability, Drainage and Flooding <u>and Corporate Health and Safety relating to the council's responsibilities as an employer, to its staff, contractors and people visiting its premises.</u>
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#### Part 3, Annex C, Table 2, Delegations to the Chief Executive, Page 36

Insert a new paragraph 2 as follows :

*"1. To act as Head of the Paid Service under Section 4 of the Local Government and Housing Act 1989.*

*2. To exercise overall responsibility for the development, implementation and monitoring of the Council's health and safety policies, including the organisation and arrangements, and for ensuring that adequate resources are made available to enable Council officers to fulfil their obligations.*

*3. To guide and, where appropriate, direct Chief Officers in the exercise of their delegated functions in order to achieve the overall corporate aims and objectives of the Council.*

... Continue as existing with revised paragraph numbering.

#### Part 3, Annex C, Table 3, Delegations to Directors and Heads of Service, Pages 41 – 49

For each Director add :

*To be responsible for ensuring that:*

- a. Effective management structures and arrangements are in place to ensure that the Council's health and safety policies are implemented, effectively managed and monitored, within their areas of control.*

- b. Resources are included in budgets, business plans and staffing levels to adequately implement safe systems of work.
- c. Health and safety objectives are included within the performance and development appraisal system.
- d. Their Heads of Service are aware of their health and safety responsibilities and that they carry out their duties in accordance with their safety responsibilities listed below.
- a.e. Where buildings or premises are shared with another user, the health and safety responsibilities are clarified and agreed.

For each Head of Service add :

To be responsible for the day-to-day implementation of the Council's health and safety policies within their service areas.