Elected Member Annual Report and Review 2011/12

Name of Member: Councillor Alan McDermott

Ward: Brenchley & Horsmonden

Year elected: 2010

Section 1: Attendance at Council/ Committee and Sub-Committee meetings

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from Annual Council on 25 May 2011 to the end of April 2012.

Name of Committee	No. of meetings attended	No. of meetings held during the year
Council	6	6
Communities & Partnerships Select Committee	6	7
Licensing Committee	4	5
Licensing Sub-Committee (only 3 members required at any one time)	6	15
Eastern Area Planning Committee	9	11

Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

County Council	Parish/Town Council	Town Forum
Nil	22	Nil

Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public (please contact Democratic Services if you need any information on the number of meetings held by the Outside Bodies per year.

Organisation and brief description of your role	No. of meeting attended	No. or frequency of meetings held during the year	Council Appointment? (yes or no)
Frant Bowls Club (Chairman)	6	6	No
Rotary Club – Pantiles	28	Weekly	No

Section 3: Assisting Constituents

Please give an illustration of the ways in which you have assisted your constituents, or other residents of the Borough (i.e ward walks, resolving problems in TWBC services), including details of any surgeries you have held. How do you make it easier for constituents to contact you?

- Assisting a resident to sort out a problem with gypsies

- Assisting a resident with planning problems

- Supporting both Brenchley and Horsmonden Parish Council

- Helping with Brenchley and Matfield's Local Games – as Patron and Board member

- I have tried to run surgeries on 4 occasions but no-one attended!

- My details are in both Brenchley and Horsmonden Parish magazines and on the notice boards

Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Champion, or Mayoral duties).

Responsibility	Nature of your duties
None	

Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc during the period 25 May 2011 to end of April 2012 which have supported you in your duties as a councillor. Please check this with your own records and contact Wendy Newton-May, Democratic Services, if you have any queries.

Details of event	Date attended
Members' Briefing	19/05/11
Licensing Training	15/06/11
Members Briefing: Local Policing	22/06/11

Short Bite – Design Appraisal	15/09/11
Members' Briefing: Ice Rink/ Universal Credits	19/10/11
Members' Briefing: Calling Planning Applications to Committee	17/11/11
Short Bite – Processing of Applications	21/11/11
Members' Briefing: Love Where We Live Awards/2012 Year of Celebrations	14/12/11
Members' Briefing: Council Priorities	12/01/12
Members' Briefing: Core Strategy Review	17/01/12

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

No

Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

Details of event	Role and frequency of attendance

Section 7: Supplementary Information
Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

Date completed: 18/5/12

PLEASE RETURN THIS FORM BY 18 MAY 2012 TO DEMOCRATIC SERVICES