

Elected Member Annual Report and Review 2011/12



Name of Member: Councillor David Neve

Ward: St James'

Year elected: 2010

Section 1: Attendance at Council/ Committee and Sub-Committee meetings

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from Annual Council on 25 May 2011 to the end of April 2012.

Name of Committee	No. of meetings attended	No. of meetings held during the year
Council	6	6
Economy & Governance Select Committee	9	10
Joint Transportation Board	5	5
Cabinet (not a member)	1	13

Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

County Council	Parish/Town Council	Town Forum
		5

Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public (please contact Democratic Services if you need any information on the number of meetings held by the Outside Bodies per year.

Organisation and brief description of your role	No. of meeting attended	No. or frequency of meetings held during the year	Council Appointment? (yes or no)
Friends of Hilbert and Grosvenor Park	2	2	No
Beulah Road Residents Association	1	1	No

Section 3: Assisting Constituents

Please give an illustration of the ways in which you have assisted your constituents, or other residents of the Borough (i.e ward walks, resolving problems in TWBC services), including details of any surgeries you have held. How do you make it easier for constituents to contact you?

I make it easy for residents to contact me via email, telephone and in person. I am always out and about in the ward. I do not have an official surgery but am available if in the local community pub.

Recently resolved a refuse collection issue.

Reporting faults on behalf of residents to both Kent County Council and the Borough Council.

Giving advice to residents when they do not understand Council procedures.

Helping residents with issues relating to Town and Country Housing.

Taking part in the Ward Walks programme.

Fighting moves to remove brick pavements.

Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Champion, or Mayoral duties).

Responsibility	Nature of your duties
Vice-Chairman, Economy & Governance Select Committee	A committee member and Chair in the absence of the Chairman.

Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc during the period 25 May 2011 to end of April 2012 which have supported you in your duties as a councillor. Please check this with your own records and contact Wendy Newton-May, Democratic Services, if you have any queries.

Details of event	Date attended

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

No

Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

Details of event	Role and frequency of attendance
Overview and Scrutiny Management Group	Member – 2 meetings attended
Tunbridge Wells Transport Forum	Not able to attend in the day time

Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

I see my role as one of 'supporting the local community I represent'. At present I work in Orpington teaching adults with learning disabilities which can impact on my attendance at daytime meetings. However, I shall retire soon and therefore my commitment can be full time.

Date completed: 16 May 2012

**PLEASE RETURN THIS FORM BY 18 MAY 2012 TO
DEMOCRATIC SERVICES**