

# Elected Member Annual Report and Review 2011/12



Name of Member: Councillor Peter Waldock

Ward: Paddock Wood (East)

Year elected: 2011

## Section 1: Attendance at Council/ Committee and Sub-Committee meetings

*This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from Annual Council on 25 May 2011 to the end of April 2012.*

Name of Committee	No. of meetings attended	No. of meetings held during the year
Council	4	6
Environment, Health & Housing Select Committee	10	10
Eastern Area Planning Committee (substitute)	3	11

*Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.*

County Council	Parish/Town Council	Town Forum
	7	

## Section 2: Community Involvement

*Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public (please contact Democratic Services if you need any information on the number of meetings held by the Outside Bodies per year.*

Organisation and brief description of your role	No. of meeting attended	No. or frequency of meetings held during the year	Council Appointment? (yes or no)

### Section 3: Assisting Constituents

*Please give an illustration of the ways in which you have assisted your constituents, or other residents of the Borough (i.e ward walks, resolving problems in TWBC services), including details of any surgeries you have held. How do you make it easier for constituents to contact you?*

2 x separate planning issues  
Continuing odour issue re sewage works  
Southern Water re Sewage works refurbishment  
1 x road condition issues  
2 x blocked roadside drain

### Section 4: Special Responsibilities

*Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Champion, or Mayoral duties).*

Responsibility	Nature of your duties
Chairman, Environment, Health & Housing Select Committee	Agenda items in year include Sustainability Performance monitoring Woodbury park cemetery Housing strategy Affordable housing Ground maintenance contract Highway issues Air quality Dementia Provision of Allotments Crematoria refurbishment

### Section 5: Learning and Development

*This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc during the period 25 May 2011 to end of April 2012 which have supported you in your duties as a councillor. Please check this with your own records and contact Wendy Newton-May, Democratic Services, if you have any queries.*

Details of event	Date attended
Member induction	22/06/11
Members' Briefing: Ice Rink/Universal Credits	19/10/11
Members' Briefing: Core Strategy Review	17/01/12
Members' Briefing: Empty Properties in the Borough	25/04/12

*Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.*

No

## Section 6: Internal Meetings Attended

*Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.*

Details of event	Role and frequency of attendance
Overview and Scrutiny Management Group	3

## Section 7: Supplementary Information

*Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.*

**Date completed: 18/05/12**

<b>PLEASE RETURN THIS FORM BY 18 MAY 2012 TO DEMOCRATIC SERVICES</b>
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