

Elected Member Annual Report and Review 2011/12



Name of Member: Councillor Frank Williams

Ward: Sherwood

Year elected: 2012

Section 1: Attendance at Council/ Committee and Sub-Committee meetings

This section has been completed by Democratic Services and lists all Council and Committee meetings, including how many meetings of each, you attended for the period from Annual Council on 25 May 2011 to the end of April 2012.

| Name of Committee | No. of meetings attended | No. of meetings held during the year |
|--|--------------------------|--------------------------------------|
| Council | 5 | 6 |
| Communities & Partnerships Select Committee | 7 | 7 |
| Joint Transportation Board | 5 | 5 |
| Audit Committee ((not a member) | 1 | 6 |
| Western Area Planning Committee (not a member) | 1 | 13 |
| | | |

Please list how many County Council, Parish/Town Council and Town Forum meetings you have attended.

| County Council | Parish/Town Council | Town Forum |
|----------------|---------------------|---------------------|
| | | Occasionally attend |

Section 2: Community Involvement

Please list details of organisations within the community with which you are involved, including any outside bodies that you have been appointed to by the Council in order to promote joint working and improved service delivery to the public (please contact Democratic Services if you need any information on the number of meetings held by the Outside Bodies per year.

| Organisation and brief description of your role | No. of meeting attended | No. or frequency of meetings held during the year | Council Appointment? (yes or no) |
|---|-------------------------|---|----------------------------------|
| Sherwood Lake and Woods | All | Bi-monthly | No |

Section 3: Assisting Constituents

Please give an illustration of the ways in which you have assisted your constituents, or other residents of the Borough (i.e ward walks, resolving problems in TWBC services), including details of any surgeries you have held. How do you make it easier for constituents to contact you?

An example of assisting my constituents regards street lighting. A number were defective and these were reported in our 2012 Residents' Survey. These were all inspected at night once the weather warmed up. Most were then reported to Kent County Council (KCC) (tel: 08458 247 247) and, to KCC's credit, tackled promptly. Some however were owned and operated by Town and Country Housing, who have declined in subsequent correspondence to transfer them to KCC. This is a pity as KCC is efficient. I suspect the root problem is the size of the dowry required because none of their lighting is close to obsolete.

Section 4: Special Responsibilities

Please list any other positions of responsibility that you may hold within this Council (for example: Portfolio Holder, Chairman, Vice-Chairman, Champion, or Mayoral duties).

| Responsibility | Nature of your duties |
|----------------|-----------------------|
| None | |
| | |

Section 5: Learning and Development

This section has been completed by Democratic Services and lists dates and details of attendance at training sessions, conferences, seminars etc during the period 25 May 2011 to end of April 2012 which have supported you in your duties as a councillor. Please check this with your own records and contact Wendy Newton-May, Democratic Services, if you have any queries.

| Details of event | Date attended |
|------------------|---------------|
| | |
| | |
| | |

Do you have any other learning and development needs that have not been identified or met by the Council? If so, please set out below.

No

Section 6: Internal Meetings Attended

Please give details of role and attendance at internal meetings, including Working Parties/Groups and Political Group meetings.

| Details of event | Role and frequency of attendance |
|--------------------|----------------------------------|
| Conservative Group | Most attended |
| | |

Section 7: Supplementary Information

Please feel free to add any information you consider may assist in defining your role as an elected Member, any outside obligations that may impact on your role or any additional information you wish to add.

The turn-out at this year's election was lower than usual. When canvassing I met a higher than usual number of people who said they never vote at local elections. This seems unwise. Relative to the costs involved (usually a short ten minute walk or completing a postal vote form), the potential benefits are significantly higher because a good councillor can be very useful when needed.

Date completed: 14 May 2012

**PLEASE RETURN THIS FORM BY 18 MAY 2012 TO
DEMOCRATIC SERVICES**