

Work Programme

For Audit and Governance Committee on 24 August 2021

Re-occurring items

Report Title	24/08/21	28/09/21	23/11/21	22/03/22	25/05/22
Audit and Governance Committee Annual Report		X			
Annual Internal Audit Report and Opinion			X		
Internal Audit and Assurance Plan		X			
Internal Audit Interim Report				X	
Internal Audit Charter		X			
Annual Audit Letter					
External Audit (including Audit Fee)					
External Audit Progress Report				X	
Draft Financial Report and Audit Findings	X				
Annual Complaints Report and Local Government Ombudsman Annual Review		X			
Update on Member Complaints		X		X	
Corporate Health and Safety Responsibilities		X			
Strategic Risk Review (incorporating Annual Risk Management Summary in July)	X	X	X	X	
Attendance of Strategic Risk Owners		Steve Baughen	David Candlin	William Benson	
Appointment of members to the Constitution Review Working Party	X				X

Ad-hoc items

	24/08/21	28/9/21	23/11/21	22/3/21	
Amendments to the Constitution		X			
Request for a dispensation					
Framework for Major Projects	X				
Mid Kent Fraud and Compliance Update	X				
Housing Benefit and Subsidy Claim 2019/20	X			X	
Electronic Signatures and Documents Sealing	X				
Internal Audit Annual Report and Opinion 2020/21	X				

Member Training

	24/8/21	28/9/21	23/11/21	22/3/21
Member Training Programme/Role of Internal Audit		X		
Member Training Programme/ Role of External Audit			X	
Statutory Statement of Accounts				X