

Capital Programme Application Form



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| Corporate Priority | Customer, People, Value and Sustainability |
| Proposed Scheme | Replacement of Theatre Lighting Desk and Back Up system to include cabling, installation and training. |
| Outline of Proposal, including timescales | Replacement of the current theatre lighting desk and associated infrastructure. To be completed in the first quarter of 2022. |
| Sources of funding | Capital and Revenue Initiatives Reserve. |
| Objectives | <p>The current lighting desk is over 9 years old and a model that is no longer manufactured.</p> <p>There have now been faults arising and components failing on the desk that has resulted in unreliability of the desk and in some circumstances total loss of use. This has resulted in last minute hires of a substitute desk to deliver programmed events within the theatre.</p> <p>The principal objectives are -</p> <ul style="list-style-type: none"> • Replace the current lighting desk along with a backup system, associated cabling, remote rigging/focussing control and sundries. • Ensure any new control system has the capability of accommodating and controlling the industries move to the increased use of LED lighting fixtures. • Ensure a catastrophic failure does not disrupt a future performance. • Reduce the risk of a show stop and cancellation of a performance resulting in loss of revenue and producer compensation. • Reduce the risk of negative reputation from both industry professionals and the public. • To eliminate a current known risk of business failure. • To avoid the necessity of hiring in external equipment. This is not a cost-effective solution. |

Capital Programme Application Form



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| Benefits | <ul style="list-style-type: none"> • Ensure business continuity. • Establish resilience within the technical department for the next 8 to 10 years. • Improved levels of customer service (both visiting theatre producers and paying members of the public). • Ensure that the lighting department is in a stronger and robust position to accommodate lighting fixtures as industry event lighting continues to develop and increase the use of LED fixtures. |
| How will the proposal contribute towards: Corporate Priority? Local Area Agreement? Asset Management Plan? Other plans and strategies (please specify)? | <p>Value – Manage public funds effectively.</p> <p>People – Improve and develop our technical services to public facing and industry customers.</p> <p>Community – A prosperous Borough. Educating others on modern equipment.</p> <p>Wellbeing – Ensuring we are sufficiently equipped as the industry progresses towards energy efficient lighting.</p> |
| Constraints (e.g. time, reliance on external funding, legal or technical factors) | <p>Installation of a new lighting desk can not take place during show days.</p> |

Capital Programme Application Form



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| <p>Is this scheme already in the Capital Programme? (If so, has the work started or has the contract been let?)</p> | No |
| <p>Does this scheme create new assets, which the Council will need to replace in due course? If so, please give the asset life expectancies.</p> | Yes. 8 to 10 years. |
| <p>Have Accountancy agreed that the proposed expenditure should correctly be treated as capital?</p> | The corporate threshold is £10,000 and therefore the policy supports this application. |
| <p>Implications of proposal being rejected</p> | Should the current lighting desk fail, this could result in the cancellation of a performance, with revenues of over c.£20,000 per performance (if sold out with a £20 ticket) needing to be compensated. Continuation of ad-hoc external hire of a lighting desk. This is not cost effective. |
| <p>Implications of proposal being delayed</p> | Installation and training of new equipment would not be able to take place during current programmed dark days. |

Capital Programme Application Form



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| | Increased risk of show cancellation through equipment failure. |
| Alternative solutions (If capital funding not available) | Long term hire of a lighting desk but a funding source for this would still be required. |
| Risks (outline risks and action required to meet them) | Lead time for delivery of desk can not be met. Can be eliminated by early ordering. |
| How does this proposal impact on equalities? | No impact. |
| Are there any VAT implications? | None. |

Capital Programme Application Form



| Capital Costs | | | | |
|--|----------------|----------------|----------------|----------------|
| Expenditure | 2022/23 | 2023/24 | 2024/25 | 2025/26 |
| Site Acquisition | | | | |
| Construction | | | | |
| Structural Maintenance | | | | |
| Fees | | | | |
| Vehicles, Plant, Furniture and Equipment | £30,000 | | | |
| Grants and Contributions | | | | |
| Other expenditure | £2,000 | | | |
| Total | £32,000 | | | |
| Less external grants and contributions | | | | |
| Less sales of related fixed assets | | | | |
| Net cost to Tunbridge Wells Borough Council | £32,000 | | | |

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| Revenue Effects of Capital Expenditure | | | | |
|--|------------|---------|---------|---------|
| Expenditure / Income | 2022/23 | 2023/24 | 2024/25 | 2025/26 |
| Loss of Interest (3% of net cost) | 960 | | | |
| Additional revenue costs (please specify) | | | | |
| Reduced revenue costs (please specify) | | | | |
| Additional income (please specify) | | | | |
| Net cost to Tunbridge Wells Borough Council | 960 | | | |

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| Net Present Value (Please speak with Finance if you are unsure what this is) | |
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Date the scheme discussed by the Head of Service with the relevant Portfolio Holder:

Supply email endorsing their support for the approval of funding by Cabinet.

Work must not commence without budgetary approval from Cabinet (or s151 in an emergency)