

Under Performing Indicator Recovery Plan

2021/22 Quarter Four

Indicator Name

Processing of planning applications: Minor applications

Current Performance

Target: 75%

Performance: 61%

Historic Performance

	18/19	19/20	20/21	21/22
Q1	75.00%	45%	61%	75%
Q2	78.00%	67%	73.78%	72%
Q3	88.00%	75%	69%	55%
Q4	64.00%	70%	63%	61%

Reasons for Current Under Performance

Performance for Minors and Others in 8 weeks in Q4 was significantly impacted by delays in validation caused by staff shortages. Two new Members of staff have started recently and are going through the training programme, which is helping to reduce the time to validate applications, but the staffing levels remain below establishment levels and there is still an impact on the time taken.

Those applications that are determined after the 8 week date are typically determined in weeks 9 or 10 following the expiry of consultations or receipt of amended plans. This ensures that a backlog of applications is not building up and these timescales are typically agreed by the applicants as demonstrated by 96% of minor applications determined with 8 week or Agreed Extension of Time.

Actions to Improve Under Performance

(or reasons why this is not necessary)

Planning Officers are assisting with the validation of applications as an interim measure and will continue to assist until vacancies have been filled.