

Portfolio	Leader of the Council - Councillor Ben Chapelard
Responsibilities	<ul style="list-style-type: none"> ▪ Communications and public relations ▪ Consultations and engagement ▪ Strategic policy
Plans and Strategies	<ul style="list-style-type: none"> ▪ Oversight of the five strategic priorities and associated plans and strategies
Partnerships, Working Parties, Panels and Boards	<ul style="list-style-type: none"> ▪ Local Government Association ▪ Kent Council Leaders ▪ Mid Kent Services Board

Portfolio	Rural Communities (and Deputy Leader) – Councillor Nancy Warne
Responsibilities	<ul style="list-style-type: none"> ▪ To act as Deputy Leader of the Council ▪ Ensuring that the needs of rural communities are considered in all the Council's activities and to lead on communication and engagement with parish and town councils and other relevant groups ▪ Oversight of the Parish Charter (including Planning Liaison) ▪ Community safety and CCTV ▪ Community centres and hubs ▪ Community partnerships ▪ Assets of Community Value ▪ Younger and older people ▪ Equalities and equal access ▪ Community grants ▪ Understanding and addressing the 'Cost of Living Crisis'
Plans and Strategies	<ul style="list-style-type: none"> ▪ Community Safety Partnership Plan ▪ Parish Charter
Partnerships, Working Parties, Panels and Boards	<ul style="list-style-type: none"> ▪ Parish chairmen ▪ Community Safety Partnership ▪ Kent Police and Crime Panel
Priority Projects	<ul style="list-style-type: none"> ▪ Vibrant and safer towns and villages (rural towns and villages and community safety)
Champions	Councillor Alex Britcher-Allan – Voluntary and Community Sector

Portfolio	Finance and Performance – Councillor Andrew Hickey
Responsibilities	<ul style="list-style-type: none"> ▪ Finance ▪ Revenues and benefits (including fraud and debt recovery) ▪ Internal audit and risk management ▪ Other operational partnerships delivered through Mid Kent Services ▪ Property and estates ▪ Facilities ▪ Human resources (including learning and development) ▪ Performance and project management ▪ Technology and Digital transformation
Plans and Strategies	<ul style="list-style-type: none"> ▪ Annual Budget ▪ Statutory Accounts ▪ Medium Term Financial Strategy ▪ Asset Management plan ▪ Treasury Management Strategy ▪ ICT Strategy ▪ Strategic Risk Register and Management Plan ▪ People Strategy
Partnerships, Working Parties, Panels and Boards	<ul style="list-style-type: none"> ▪ Civic Complex Working Party ▪ Property Asset Advisory Panel ▪ Oversight of One Public Estate ▪ Mid Kent Services Board (Deputy)
Priority Projects	<ul style="list-style-type: none"> ▪ Safeguarding the Council's finances

Portfolio	Tunbridge Wells Town and Local Areas – Councillor Justine Rutland
Responsibilities	<ul style="list-style-type: none"> ▪ To take lead responsibility in ensuring that the needs of Royal Tunbridge Wells, Southborough and Rusthall are considered in all the Council's activities and to lead on communication and engagement with the Town Forum and other relevant groups ▪ Economic Development and Tourism ▪ Business engagement ▪ Supporting the Town Centre ▪ Transportation ▪ Parking (on and off-street)
Plans and Strategies	<ul style="list-style-type: none"> ▪ Economic Development Strategy ▪ Parking Strategy ▪ Transport Strategy ▪ Town Centre Area Plan ▪ Shared Prosperity Fund and other government growth funding
Partnerships, Working Parties, Panels and Boards	<ul style="list-style-type: none"> ▪ Local Enterprise Partnership/Kent and Medway Economic Partnership ▪ Royal Tunbridge Wells Together ▪ West Kent Partnership ▪ Public Transport Forum
Priority Projects	<ul style="list-style-type: none"> ▪ Vibrant and safer towns and villages (town centre and economic development generally)
Champions	Councillor Matthew Sankey – Local Business Councillor Mark Ellis – Town Markets

Portfolio	Leisure, Wellbeing and Culture – Councillor Wendy Fitzsimmons
Responsibilities	<ul style="list-style-type: none"> ▪ Culture, leisure and the arts ▪ Assembly Hall Theatre and the ice rink ▪ The Amelia Scott ▪ Events ▪ Sports and leisure centres ▪ Grounds Maintenance ▪ Health ▪ Customer access
Plans and Strategies	<ul style="list-style-type: none"> ▪ Cultural and Creative Industries Framework ▪ Sports Facilities Strategy ▪ Cultural Strategy
Partnerships, Working Parties, Panels and Boards	<ul style="list-style-type: none"> ▪ Creative TW ▪ Cultural and Learning Hub Board ▪ Amelia Scott Member Oversight Panel ▪ TW Health Action Team ▪ West Kent Health Elected Members' Forum

Portfolio	Environment, Sustainability and Carbon Reduction – Councillor Luke Everitt
Responsibilities	<ul style="list-style-type: none"> ▪ Parks ▪ Cemetery and crematorium ▪ Recycling and waste collection ▪ Street cleansing and littering ▪ Fly tipping and abandoned vehicles ▪ Environmental Protection ▪ Environmental Health ▪ Food Hygiene and Health and Safety standards in businesses ▪ Corporate Health and Safety ▪ Licensing ▪ Sustainability – Carbon reduction and promoting biodiversity ▪ Community Leadership in supporting residents and raising funds for carbon reduction
Plans and Strategies	<ul style="list-style-type: none"> ▪ Kent Environment Strategy ▪ Kent and Medway Energy and Low Emissions Strategy ▪ Air Quality Management Plan ▪ Contaminated Land Strategy
Partnerships, Working Parties, Panels and Boards	<ul style="list-style-type: none"> ▪ Kent Resource Partnership ▪ CEAP ▪ Corporate Carbon Descent Plan
Priority Projects	<ul style="list-style-type: none"> ▪ Carbon reduction
Champions	Councillor Peter Lidstone – Walking and Cycling

Portfolio	Governance and Transparency – Councillor David Hayward
Responsibilities	<ul style="list-style-type: none"> ▪ Democratic Services ▪ Transparency ▪ ICT ‘Demand’ (from a transparency perspective) ▪ Legal services ▪ Freedom Of Information//Transparency/Data Protection ▪ Legal services (Monitoring Officer) ▪ Complaints ▪ Constitution ▪ Oversight of establishing other methods of Service Delivery (incl. commercial entities) ▪ Procurement policy and strategy ▪ Devolution/Enhanced two-tier working
Plans and Strategies	<ul style="list-style-type: none"> ▪ Constitution
Partnerships, Working Parties, Panels and Boards	<ul style="list-style-type: none"> ▪ Constitution Review Working Party ▪ Work with the Portfolio Holder Finance and Performance to improve transparency and openness (including digital access/open data)
Priority Projects	<ul style="list-style-type: none"> ▪ Digital access, transparency and local democracy

	Housing and Planning – Councillor Hugo Pound
Responsibilities	<ul style="list-style-type: none"> ▪ Planning policy ▪ Strategic sites and delivery ▪ Development management ▪ Heritage and conservation ▪ Planning Enforcement ▪ Land charges ▪ Building control ▪ Housing (including private sector and housing needs) ▪ Homelessness prevention and reduction
Plans and Strategies	<ul style="list-style-type: none"> ▪ Local Plan ▪ Neighbourhood plans ▪ Planning policy documents ▪ Housing Strategy ▪ Private Sector Housing Renewal Strategy ▪ Empty Property Strategy ▪ Homelessness Strategy ▪ Housing Allocation Policy ▪ Housing Renewal Assistance Policy
Partnerships, Working Parties, Panels and Boards	<ul style="list-style-type: none"> ▪ Planning Policy Working Group ▪ Registered social landlords ▪ Housing Advisory Panel* <p>* Chaired by Dianne Hill</p>
Priority Projects	<ul style="list-style-type: none"> ▪ Genuinely affordable and social rental housing