

# Under Performing Indicator Recovery Plan

## 2022/23 Quarter Two

### Indicator Name

Processing of planning applications: Minor applications

### Current Performance

Target: 75%

Performance: 64%

### Historic Performance

<b>Processing of minor planning applications within time</b>					
<b>Column1</b>	<b>18/19</b>	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>
Q1	75.00%	45%	61%	75%	61%
Q2	78.00%	67%	73.78%	72%	64%
Q3	88.00%	75%	69%	55%	
Q4	64.00%	70%	63%	61%	

## **Reasons for Current Under Performance**

Performance for Minors and Others in 8 weeks in Q2 continued to be impacted by delays in validation caused by staff shortages. Three new appointments have been made and are due to start by the end of November.

New appointments have been made at Planning Officer level too to fill some vacancies at that level, which will assist in spreading the caseloads.

The percentage in 8 weeks has increased to a higher level than those of the last 3 quarters. Those applications that are determined after the 8 week date are typically determined in weeks 9 or 10 following the expiry of consultations or receipt of amended plans. This ensures that a backlog of applications is not building up and these timescales are typically agreed by the applicants as demonstrated by 94% of minor applications determined with 8 week or Agreed Extension of Time.

## **Actions to Improve Under Performance**

Undertake the training programme for the new starters and assist them to reduce the validation time.