

A G E N D A

OVERVIEW AND SCRUTINY COMMITTEE

Monday 12 August 2019 at 6.30 pm
Committee Room A, Town Hall, Royal Tunbridge Wells, TN1 1RS

Members: Councillor Woodward (Chairman), Councillors Mrs Soyke (Vice-Chairman), Bailey, Bruneau, Chapelard, Hayward, Morton, Ms Palmer, Pound, Reilly, Stanyer and Thomson

Quorum: 3 Members

- 1 Apologies for Absence** (Pages 5 - 6)
To receive any apologies for absence.
- 2 Declarations of Interest** (Pages 7 - 8)
To receive any declarations of interest by Members in items on the agenda. For any advice on declarations of interest, please contact the Monitoring Officer before the meeting.
- 3 Minutes of the meeting dated 01 April 2019** (Pages 9 - 14)
To approve the minutes of a previous meeting as a correct record. The only issue relating to the minutes that can be discussed is their accuracy.
- 4 Minutes of the meeting dated 10 June 2019** (Pages 15 - 18)
To approve the minutes of a previous meeting as a correct record. The only issue relating to the minutes that can be discussed is their accuracy.
- 5 Items Called-In under Overview and Scrutiny Procedure Rule 13** (Pages 19 - 20)
To consider any item(s) called-in, details of which will have been circulated to Members under separate cover.
- 6 Calverley Square Development Update** (Pages 21 - 22)
To receive a verbal update on the Calverley Square Development.
- 7 Project RAG Statuses** (Pages 23 - 24)
To receive a presentation on project management and 'RAG' statuses.

- 8 Consultation and Engagement Task and Finish Group** (Pages 25 - 26)
To consider and decide the recommendations set out in the report.
- 9 Parks and Gardens Maintenance Contract Task and Finish Group** (Pages 27 - 28)
To consider and decide the recommendations set out in the report.
- 10 Work Programme** (Pages 29 - 30)
To note the Committee's forward work programme.
- 11 Urgent Business** (Pages 31 - 32)
To consider any other items which the Chairman decides are urgent, for the reasons to be stated, in accordance with Section 100B(4) of the Local Government Act 1972.
- 12 Date of the next meeting** (Pages 33 - 34)
To note that the date of the next scheduled meeting is Monday 07 October 2019.
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Notes on Procedure

- (1) A list of background papers appears at the end of each report, where appropriate, pursuant to the Local Government Act 1972, section 100D(i).
- (2) Members seeking factual information about agenda items are requested to contact the appropriate Service Manager prior to the meeting.
- (3) Members of the public are encouraged to participate and those wishing to speak on an agenda item will need to register with Democratic Services. Registration opens when the agenda is published and closes at 4pm on the last working day before the meeting. Places are limited to a maximum of four speakers per item and each speaker will have a maximum of three minutes to address the Committee.
- (4) All meetings are open to the public except where confidential or exempt information is being discussed. The agenda of the meeting will identify whether a meeting or part of a meeting is not open to the public and why. Meeting rooms have a maximum public capacity as follows: Chamber: 100, Committee Room A: 20, Committee Room B: 10.
- (5) Please note that the public proceedings of this meeting will be recorded and made available for playback on the Tunbridge Wells Borough Council website. Any other third party may also record or film meetings, unless exempt or confidential information is being considered, but are requested as a courtesy to others to give notice of this to the Democratic Services Officer before the meeting. The Council is not liable for any third party recordings.

Further details are available on the website (www.tunbridgewells.gov.uk) or from Democratic Services.

If you require this information in another format please contact us, call 01892 526121 or email committee@tunbridgewells.gov.uk

Accessibility into and within the Town Hall – There is a wheelchair accessible lift by the main staircase, giving access to the first floor where the committee rooms are situated. There are a few steps leading to the Council Chamber itself but there is a platform chairlift in the foyer.

Hearing Loop System – The Council Chamber and Committee Rooms A and B have been equipped with hearing induction loop systems. The Council Chamber also has a fully equipped audio-visual system.