

## Climate Emergency Impact Assessment Form

Before completing this form, it is essential you read the Climate Emergency Impact Assessment guidance document.

This assessment is to help officers think about how their projects, procurements, commissioning, and services can align with the Council’s carbon reduction targets and aid in informed decision making. The level of detail required will be vary significantly. In many cases a simple qualitative assessment may be adequate, the depth of assessment will depend on the type of project/work matter being considered.

**Title:**

Disposal of land and public conveniences at Brenchley and Matfield
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**Type of Project:**

Strategy/Policy	
Service/Function	Property and Estates
Other – please specify. (e.g. infrastructure/equipment purchase)	Asset Disposal

Service area/Directorate	Economic Development and Property
Lead officer	Max Horgan
Names and roles of other people involved in carrying out the impact assessment	N/A
Date impact assessment started	16/12/2022

**Brief description of the project/activity including the proposed outcomes:**

Tunbridge Wells Borough Council were approached in March 2022 by Brenchley and Matfield Parish Council who enquired about whether the Council would consider transferring two public convenience sites to the Parish Council so that they can manage these assets moving forwards. Property and Estates Officers recommend that these two sites are transferred to the Parish Council for £1 each subject to a 100% clawback in perpetuity.

**Options appraisal:**

Were any other options considered in trying to achieve the aim of this project? If so, please give brief details and explain why alternative options were not progressed.

The Parish Council could have taken a lease on each public convenience building however the Council would not have benefitted as significantly from granting this lease of both sites therefore progressing to a transfer of each site was selected.

**Financial Impacts:**

What impact will this proposal have on council carbon emissions? Increased emissions will increase costs in the long term. Will it be cost neutral, have increased cost, or reduce costs? The shadow price of carbon may need to be considered – see the guidance document.

Please explain why this will be the result, detailing estimated savings or costs where this is possible.

Consider impact over the lifetime of the project, this for example should include information on on-going maintenance, costs savings from lower energy use, long term implications in terms of carbon off-setting costs, due to not meeting the net zero ambition by 2030. A project might be very expensive in the short term if capital investment is required, but this could pay back over time in energy savings, and reductions of emissions, over a longer period.

Depending on the type of project this may be relatively simple or will require more detailed analysis and a clear outline of types of costs and how assessed.

These transfers would reduce the Council's carbon emissions as transferring these public convenience buildings would reduce the Council's spend on providing electricity and water to these properties. These transfers would also reduce the Council's maintenance spend as TWBC would no longer have to maintain these buildings in the future.

Please provide details of external funding sought and obtained, (e.g. grant funding):

No external funding sought.

**Qualitative Impact Appraisal:**

How will this proposal impact on carbon/the environment?  N.B. There may be short term negative impact and longer-term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.				Explain why will it have this effect and over what timescale?  Where possible/relevant depending on type of project please include:  <ul style="list-style-type: none"> <li>• Changes over and above business as usual.</li> <li>• Evidence or measurement of effect.</li> <li>• Figures for CO<sub>2</sub>e</li> <li>• Links to relevant documents</li> </ul>	Explain how you plan to improve any positive outcomes as far as possible and mitigate any negative effects.
<b>Energy:</b>					
The Council's energy consumption via its buildings and the services provided (electricity, gas, oil). Tick +ve if consumption will reduce.	X			Less consumption due to both public convenience buildings will be disposed of. From the date of disposal the Council will benefit from reduced energy consumption.	N/A

<b>Travel and Transport</b>					
The Council's energy consumption via travel (eg petrol/diesel). Tick +ve if consumption will reduce. If an EV is used the energy consumption can be included in the energy row above.	X			This will be reduced as management visits by the Facilities and Property and Estates team will no longer be required. From the date of disposal the Council will benefit from reduced carbon emissions via travel.	N/A
<b>Water</b>					
The Council's water usage. Tick +ve if consumption will reduce.	X			Less water consumption due to both public convenience buildings will be disposed of. From the date of disposal the Council will benefit from reduced water consumption.	N/A
<b>Waste including food waste</b>					
Waste generated and type of waste. Tick +ve if consumption will reduce.		X		No impact	N/A
<b>Renewable Energy</b>					
Creation of renewable energy. Tick +ve if it increases renewable energy production. Quantify these changes as part of the project benefits.		X		No impact	N/A
<b>Buildings &amp; Infrastructure</b>					
If the project involves the development/building of, or the acquisition of a building has the energy usage been considered. Tick +ve if the impact on the council's carbon		X		No impact	N/A

emission reduce. Due to the nature of these projects a separate detailed assessment may be required to clearly quantify these changes.					
Embodied <sup>1</sup> energy - does your project/proposal include construction of buildings, refurbishment and fit-outs or other significant infrastructure? If no, then tick neutral. If yes, have genuine efforts been made to minimise the embodied energy in the materials being used for that construction, and the source of such materials? Detail must be provided. Very often renovation can have a lower carbon footprint.		X		No proposed works scheduled prior to disposal.	N/A
<b>Impacts on the Borough in general</b>					
Assess the impacts of the project in terms of Borough wide carbon emissions and environmental impacts. Use the categories as listed in this table as a guide.  Will this project increase pollution, (include any impacts on air, land, water, light, and noise)?	X			These disposals will reduce pollution as Brenchley and Matfield Parish Council are located closer to these two sites therefore emissions created by travelling to each site will be reduced as journey times will be shorter.	N/A
<b>Biodiversity</b>					

Protecting, enhancing, and increasing biodiversity (use of chemicals and their impacts e.g., on pollinators)		X		No impact	N/A
Landscaping of green spaces in construction, civil engineering, highways, grass-cutting verges, and hedgerows		X			
<b>Climate adaptation and resilience</b>					
Adapting to be able to cope with the effects of climate change, i.e., flooding/extreme heat		X		No impact	N/A
<b>Offset scheme</b>					
Carbon offsetting – how will an increase in carbon emissions be offset. Tick +ve only if an effective offset scheme is used		X		No impact	N/A

† for embodied energy information please see the guidance document

**Good Practice Standards:**

Are there any recognised good practice environmental standards in relation to this proposal? If so, please detail how this proposal meets those standards.

N/A
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**Summary:**

Summarise the findings of your impact assessment, the recommendation in relation to addressing impacts, including any legal advice, mitigation/adaptation, and next steps. This summary paragraph should be used as part of the cross-cutting issues in the main report to the decision maker and include this whole document as part of your appendices or background papers.

The transfer of these two public convenience sites will reduce the Council’s energy and water consumption and also reduce carbon emissions created by Council staff travelling to and from each building to carry out site inspections.

**Sign off:**

This climate change impact assessment was completed by:

Name	Max Horgan
Job title	Estates Surveyor
Service area/Directorate	Economic Development and Property
Signature	Maxwell
Completion date	13/01/23

**Authorised by relevant Head of Service/Director:**

Name	<b>David Candlin</b>
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Title	<b>Head of Economic Development &amp; Property</b>
Signature	<i>DH Candlin</i>
Date	<b>13 January 2023</b>