

Capital Programme Application Form



Corporate Priority	Our Services - to provide digital choice, to provide quality services, to provide responsive services
Proposed Scheme	To replace infrastructure hardware, making our network more resilient and client hardware such as laptops.
Outline of Proposal, including timescales	Over the past five years ICT have avoided the need to apply for capital by building up an IT reserve to fund replacements and upgrades. 2023/24 will require the replacement a large portion of our laptop estate (168 devices) and a small number of network switches will require replacement even accepting Town Square will be providing replacement for the bulk of the building.
Sources of funding	Capital & Revenue Initiatives Reserve
Objectives	Maintain and update IT hardware client and infrastructure
Benefits	Increased resilience, upgrading old kit. Increased productivity for our users as many of the laptops are five years old or more.
How will the proposal contribute towards: Corporate Priority? Local Area Agreement? Asset Management Plan? Other plans and strategies (please specify)?	It will enable the council to continue to deliver our services.

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Constraints (e.g. time, reliance on external funding, legal or technical factors)	The hardware is reaching end of life and support.
Is this scheme already in the Capital Programme? (If so, has the work started or has the contract been let?)	No
Does this scheme create new assets, which the Council will need to replace in due course? If so, please give the asset life expectancies.	Yes, we will be replacing laptops which will likely need refreshing in 5/6years and switches which would need to be refreshed in 10 years.
Have Accountancy agreed that the proposed expenditure should correctly be treated as capital?	Yes

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Implications of proposal being rejected	We will not be able to replace old hardware for our users meaning their tasks take longer. An increase in the risk of an unresolvable catastrophic failure of the hardware resulting downtime on our IT network
Implications of proposal being delayed	An increase in the risk of an unresolvable catastrophic failure of the hardware resulting downtime on our IT network
Alternative solutions (If capital funding not available)	Carry on with the hardware we have in the hope that we do not have a failure.
Risks (outline risks and action required to meet them)	Purchasing the hardware and we are not able to rollout the new kit due to staffing constraints or if we were to go into another lockdown not having access to the building to install the hardware.
How does this proposal impact on equalities?	It does not have an impact.
Are there any VAT implications?	No

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Capital Costs				
Expenditure	2023/24	2024/25	2025/26	2026/27
Site Acquisition				
Construction				
Structural Maintenance				
Fees				
Vehicles, Plant, Furniture and Equipment				
Grants and Contributions				
Other expenditure	£80,000			
Total	£80,000			
Less external grants and contributions				
Less sales of related fixed assets				
Net cost to Tunbridge Wells Borough Council	£80,000			

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Revenue Effects of Capital Expenditure				
Expenditure / Income	2023/24	2024/25	2025/26	2026/27
Loss of Interest (3% of net cost)	£2,400			
Additional revenue costs (please specify)				
Reduced revenue costs (please specify)				
Additional income (please specify)				
Net cost to Tunbridge Wells Borough Council	£2,400			

Net Present Value (Please speak with Finance if you are unsure what this is)	
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Date the scheme discussed by the Head of Service with the relevant Portfolio Holder: 17 January 2023

Supply email endorsing their support for the approval of funding by Cabinet.

Work must not commence without budgetary approval from Cabinet (or s151 in an emergency)